

THE UNIVERSITY *of* MONTANA WESTERN

Admission Information

Information about applying to the Library Media Endorsement Program is listed below.

Library Media Endorsement applicants must be enrolled in a teacher education program or be a licensed teacher and have a minimum GPA of 2.75. The application form is used by both the University of Montana (UM) and the University of Montana Western (UMW) to determine eligibility for admission to the program, which is jointly offered by both institutions.

Both UM and UMW contribute to the lineup of program courses. Applicants select either UM or UMW as their "home" institution by requesting admission status there. While instructors at both campuses teach the courses, students will always register and pay for the courses at their home institution. Courses in this program are all online and require consent of instructor for registration.

Applicants select either UM or UMW as their "home" institution by requesting an undergraduate degree admission status there; a non-degree admission status is requested at the institution not designated as the home institution. The endorsement will be recorded and any financial aid will be administered by the home institution. Students are required to pass the [Praxis test for Library Media Content](#) to receive the endorsement from OPI.

Students who wish to apply to a master's degree program should use this form and the UM Graduate School application form. The graduate program requires additional application materials. Please consult that [website](#) for additional information.

To take the courses at UMW as an undergraduate or post-baccalaureate non-degree student, call 877-683-7331 for more information.

Application Process

1. Apply for admission to the home institution.
2. [Application Packet for Admission to the Online Library Media Program](#). Applicants should download the application, print, complete and mail to the address below. Emailed applications are acceptable to start the application process.
3. Transcripts. Official transcripts of all enrollments at accredited colleges/universities other than UM or UMW. If these documents are already on file at UM or UMW, please note this on the application. Enclose unofficial transcripts of any enrollment at UM or UMW (these are available online).
4. Application Fee. An application fee of \$30 (check or money order made out to the University of Montana) must be included for students who are not previously enrolled at a unit of the University of Montana (UM, UMW, Montana Tech, UM Helena COT).
5. Once accepted, register for courses. Each online Library Media Endorsement course is offered by UM or UMW based on the [Library Media Endorsement schedule](#). UM

THE UNIVERSITY *of* MONTANA WESTERN

students register using [Cyberbear](#). UMW students register for courses through the School of Outreach by calling 406-683-7324.

6. Login to courses. For UM courses, students will receive login directions to the Moodle classrooms by regular mail and email. For UMW courses, instructions on how to login to courses are available through the School of Outreach by calling 406-683-7324.

Please contact Lucy Carson Library Director, Anne Kish, for more information about the program and submit completed applications via mail to the address below:

Anne Kish
Lucy Carson Library Director
710 S. Atlantic Street
Dillon, MT 59725
Phone: 406-683-7494
Email: anne.kish@umwestern.edu

Additional Library Media Endorsement Forms

- [Teacher Endorsement Internship Application](#)
- [Application for Readmission](#)
- [Student Planning Form](#)