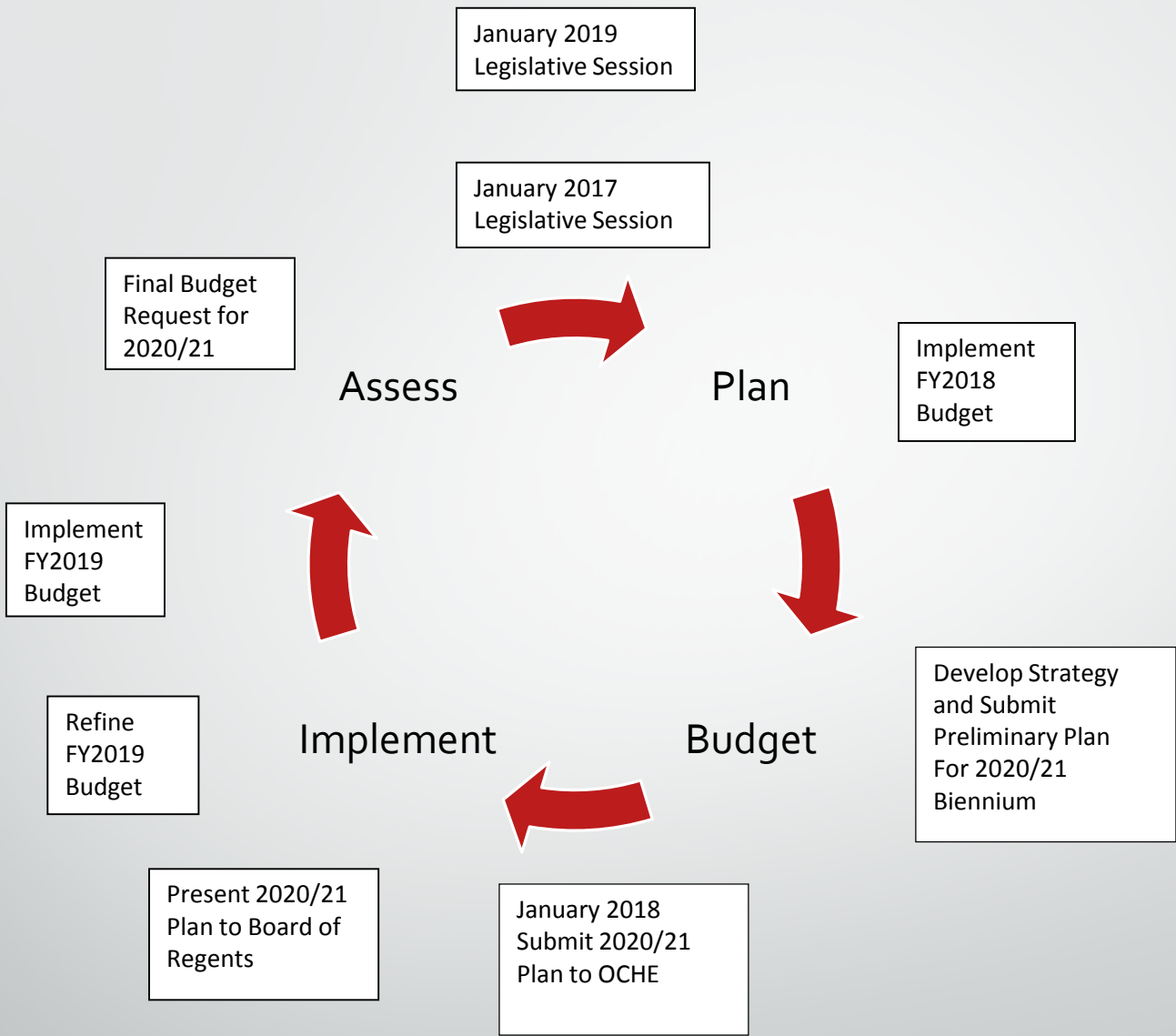




Fiscal Year 2018 Budget

Open Forum September 26, 2017



University Fund Types & Programs

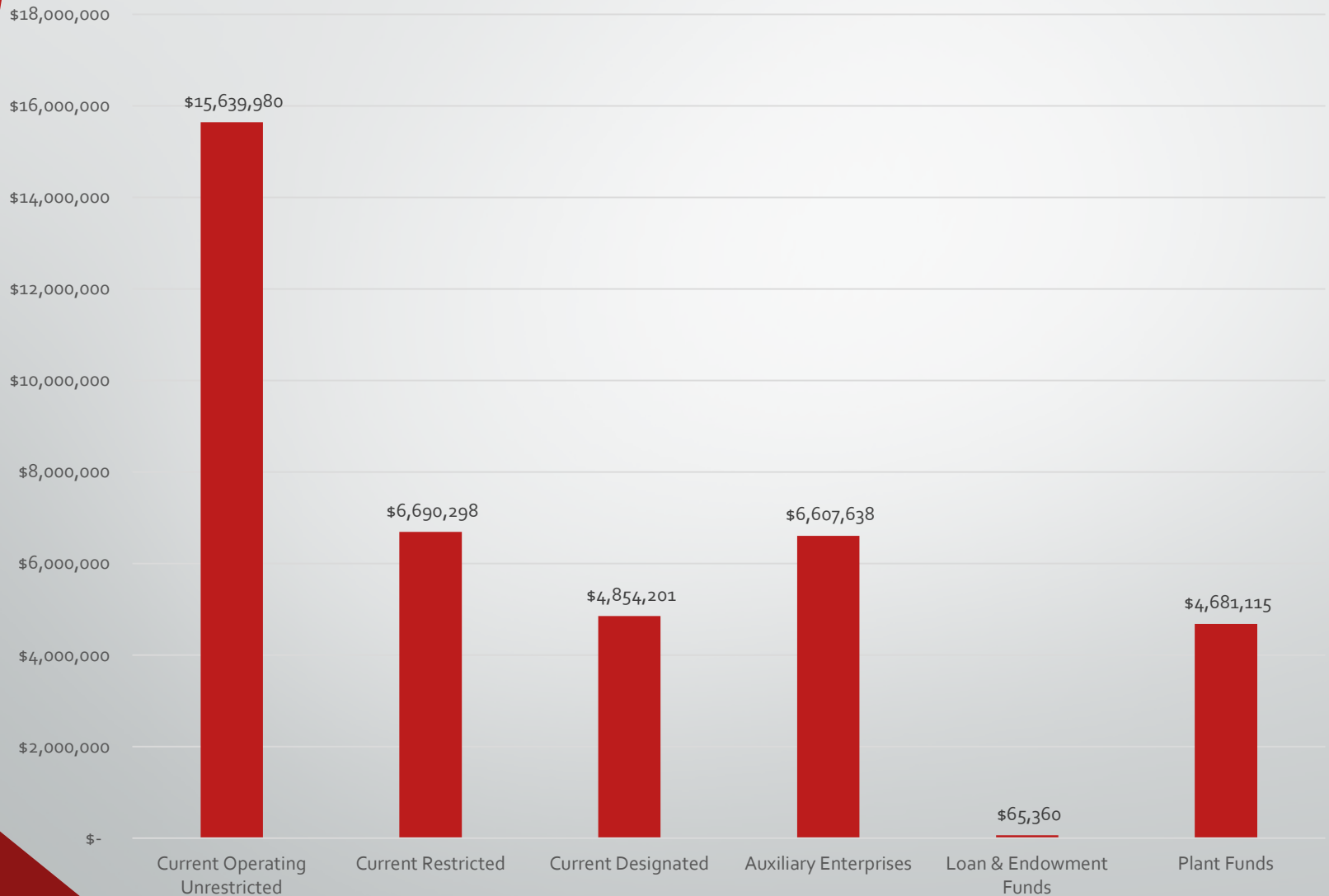
FUNDS

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- Plant Funds

PROGRAMS

- Instruction
- Research
- Public Service
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- Institutional Support
- Operations and Maintenance
- Scholarships & Waivers

FY18 Total Expenses - Total Budget \$38.5 M



REVENUE COMPARISON

FY17 BUDGET

State Funding (allocation, millage, HB13 & full Performance Funding Share)	7,956,203
State Special	40,000
State Audit Carry Forward	12,334
Tuition & Fees	6,152,134
NH Program Tuition	250,000
Investment Earnings	6,000
Miscellaneous Fees	35,300
OTO Transfer from Scholarship designated acct	80,000
OTO Carry-forward FY16	150,000
FY 17 Revenue	\$ 14,681,971

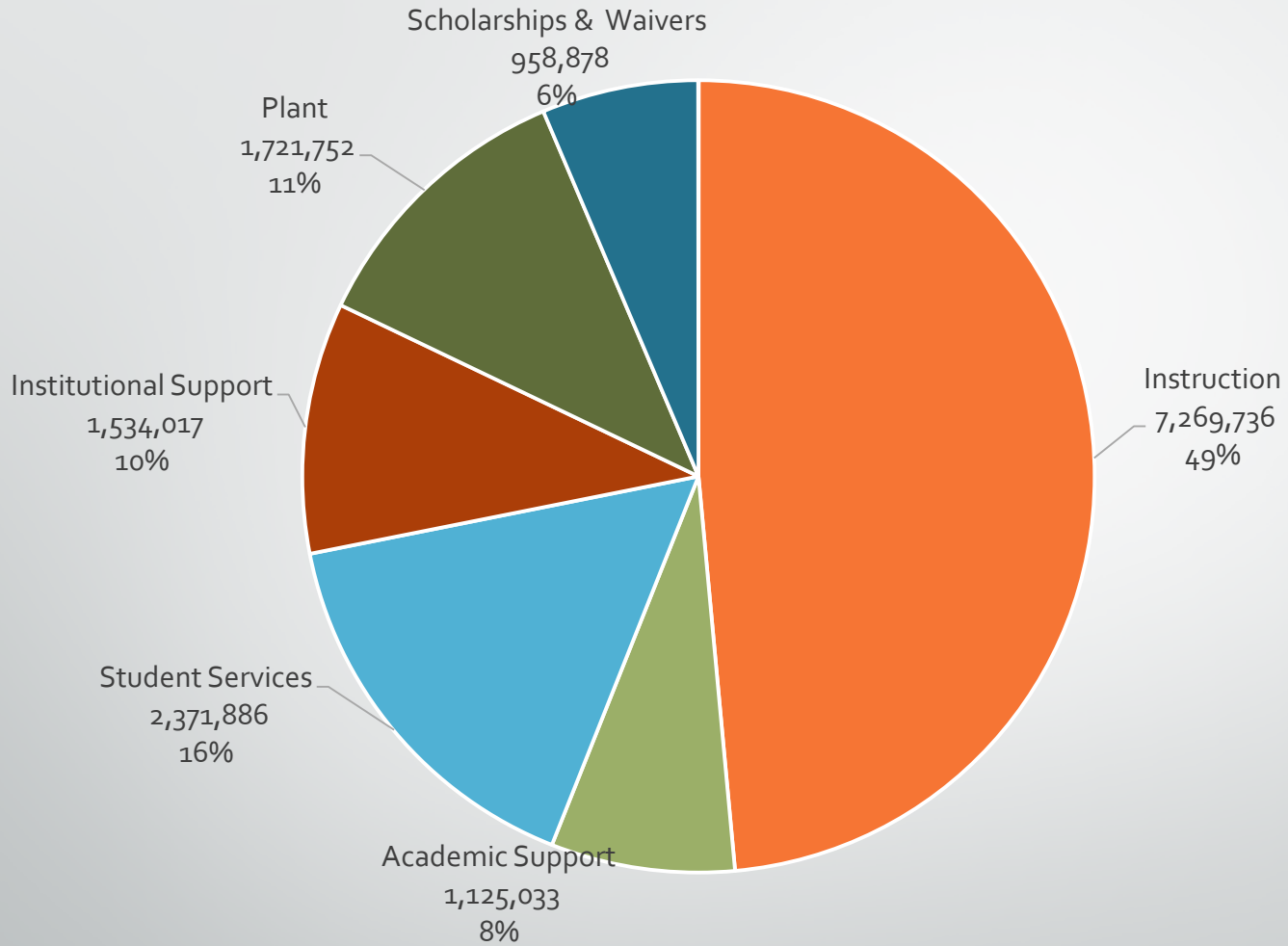
FY 18 BUDGET

State Funding (allocation, millage, HB13 & full Performance Funding Share)	7,752,876
State Special	40,000
State Audit Appropriation	19,884
Tuition & Fees	7,499,960
NH Program Tuition	281,000
Investment Earnings	18,000
Miscellaneous Fees	35,300
FY 18 Revenue	\$15,639,980

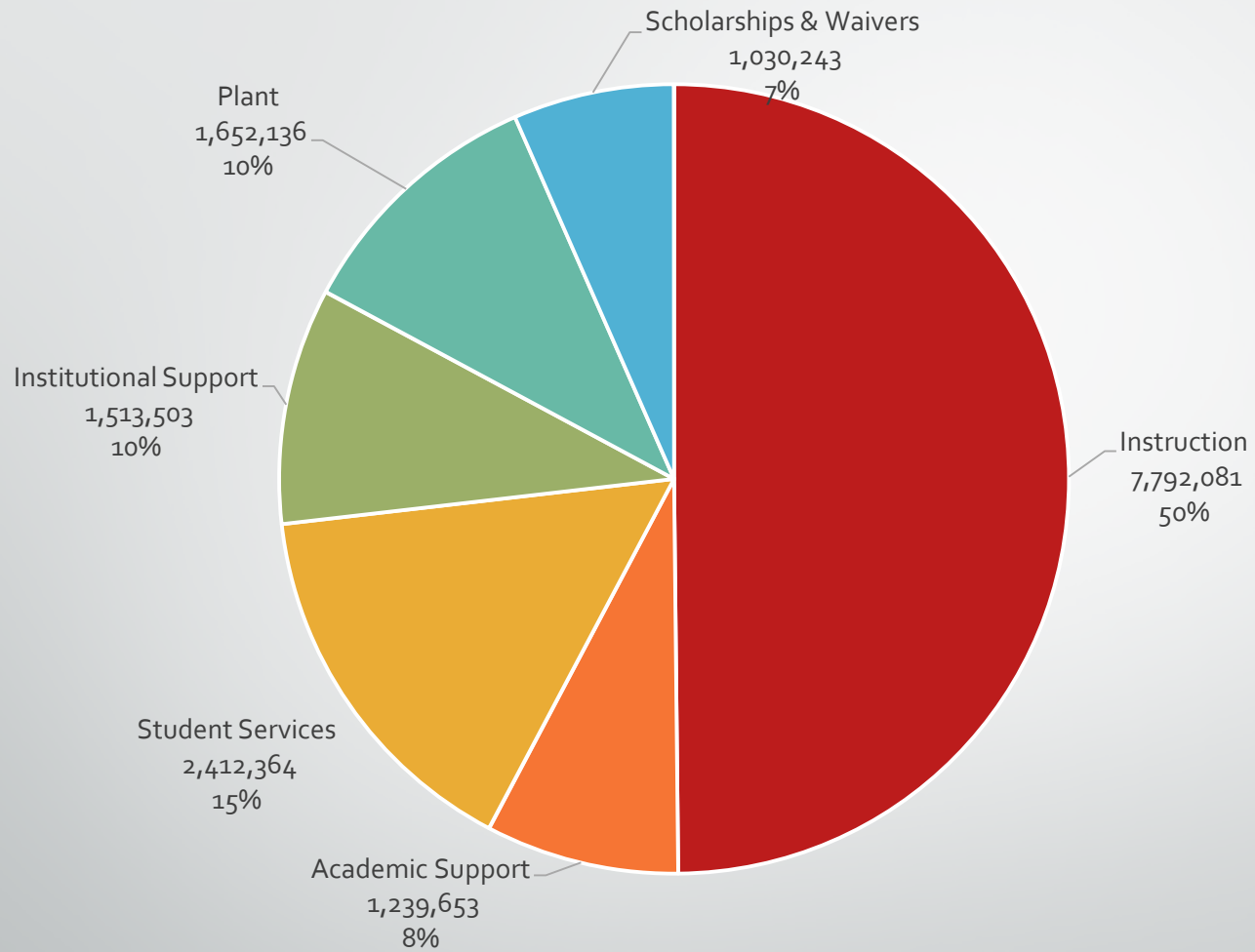
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	FY 17	FY 18	Difference
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Academic Support	1,105,564	1,239,653	134,089
Student Services	2,218,783	2,412,364	193,581
Institutional Sup.	1,444,033	1,513,503	69,470
Op & Maint of Plant	1,608,045	1,652,136	44,091
Scholarships & Waivers	<u>1,009,328</u>	<u>1,030,243</u>	<u>20,915</u>
TOTAL	14,681,971	15,639,980	958,009

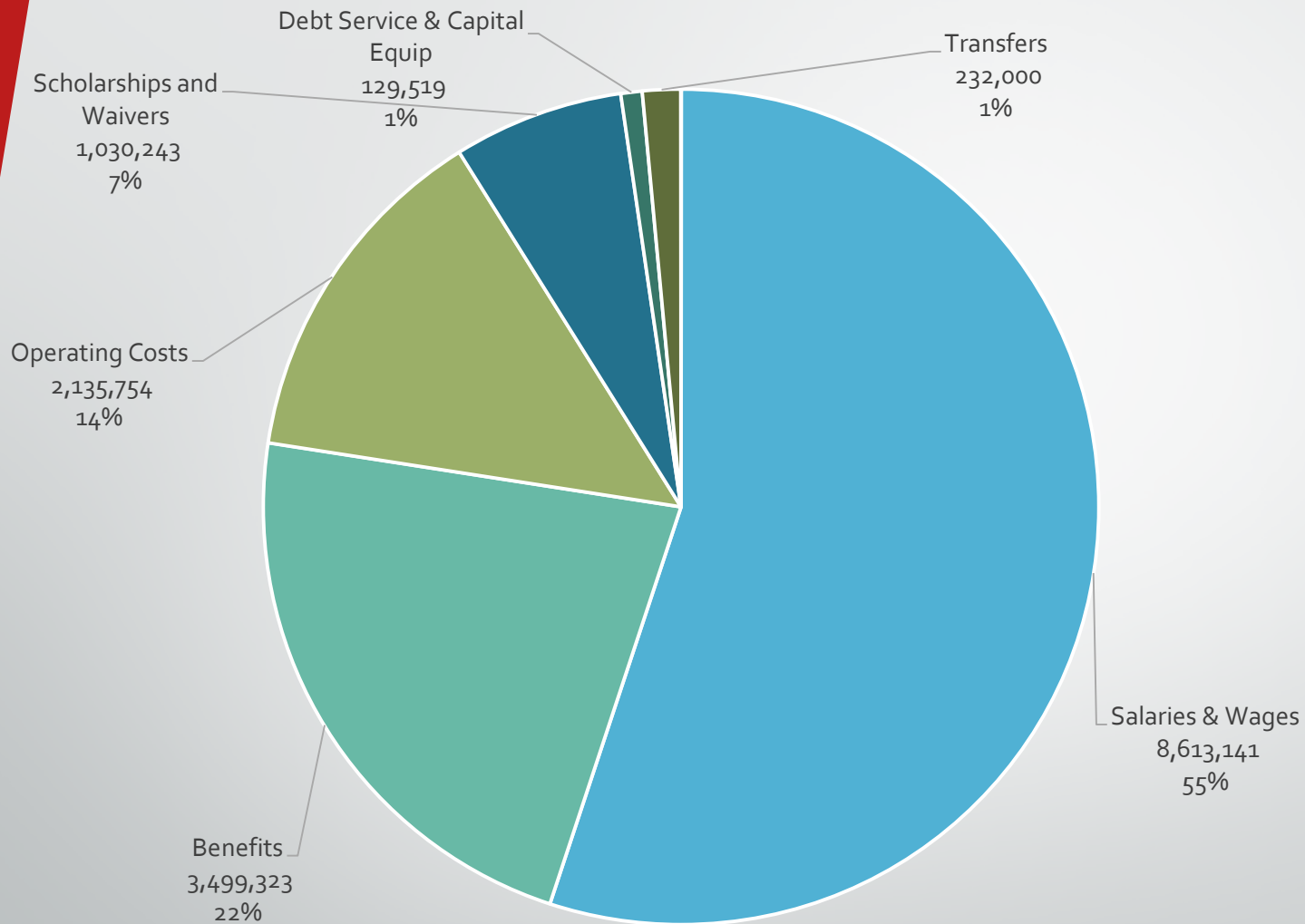
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Actual FY17 General Fund Total Operating Expenses
\$14.98 M



FY18 GENERAL FUND TOTAL OPERATING BUDGET
\$15.64 M



FY18 General Funds Budgeted Expenditures by Category

Projected FY18 Enrollment

Fall Budget Projection 1395 Fiscal FTE

Adjusted Projection for FY18 Budget 1434 Fiscal FTE

Additional Tuition = \$250,000

Summary FY18 Base Budget Changes

Normal Salary Adjusts & Annualization of FY17 Payplan	\$403,656
---	-----------

Additional Base Adjustments

Faculty -new lines, additional adjuncts & extra comp	\$271,918
--	-----------

Increase Non-Faculty Positions	\$ 27,128
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Present Law Adjustments & Operations	\$119,856
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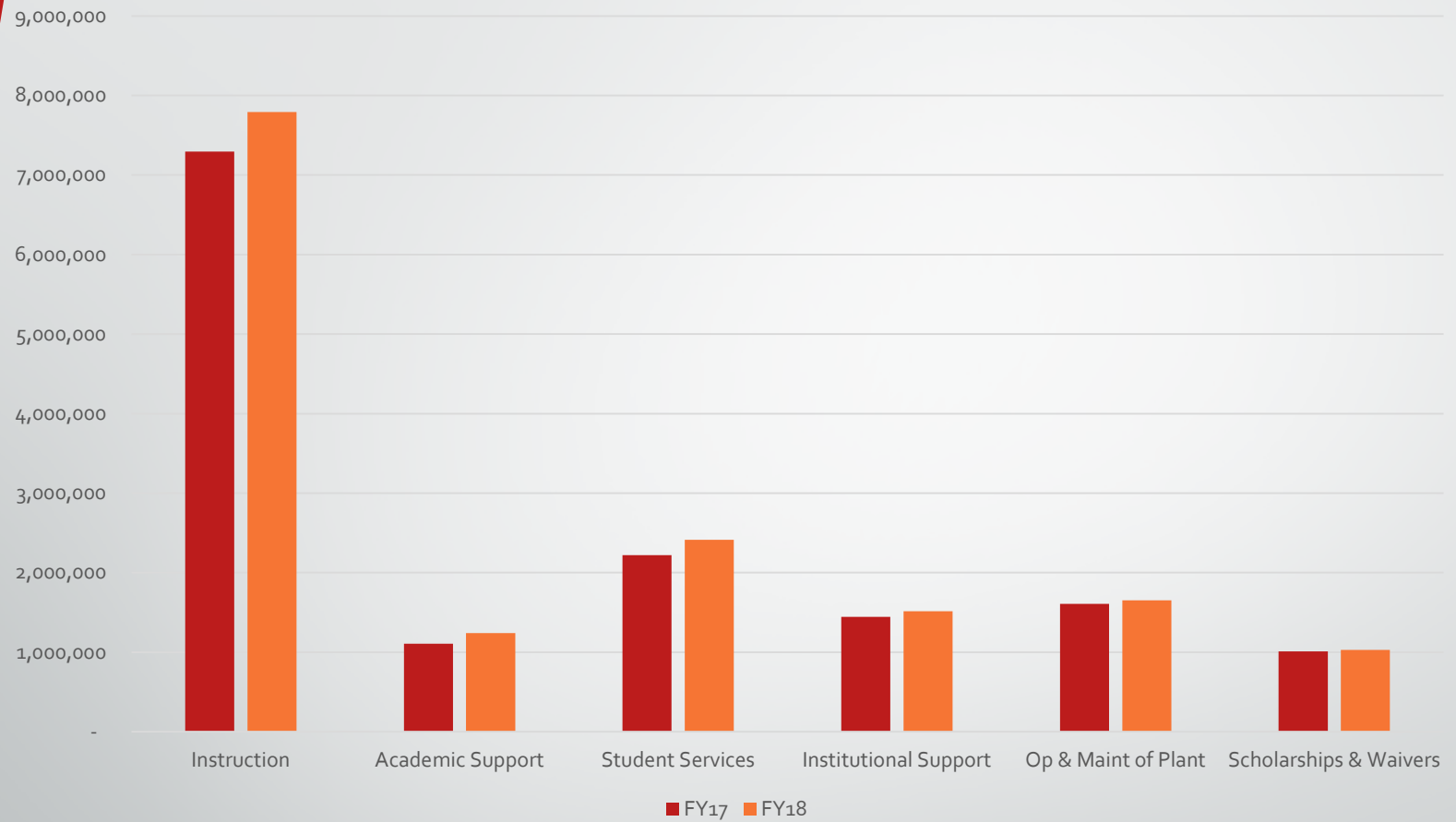
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Transfer for MCH Increased Rent	\$ 8,000
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Move Contingency from OTO to Base Funding	\$138,562
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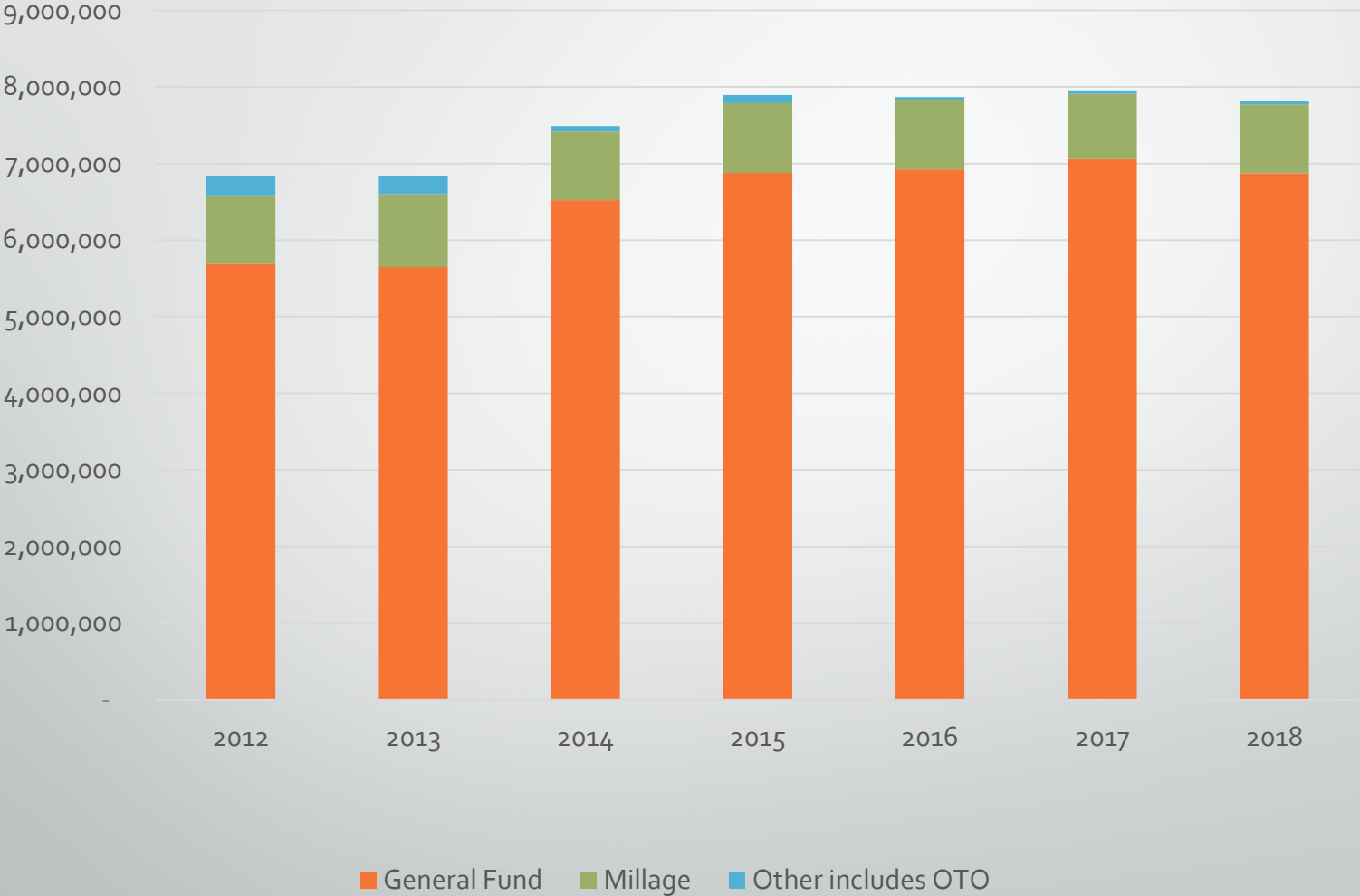
Summary FY18 Base Budget Changes

Reallocation		\$0
Summer School	7,000	
Student Teaching	(7,000)	
Accreditation	(24,000)	
VC/Academics	24,000	
Athletic Operations	99,085	
Athletic Waivers	(99,085)	
Training Supplies	(2,500)	
General Athletics	2,500	(St. James Contract)
Delete OTO FY17 Funding, includes audit adjustment		(131,111)
TOTAL CHANGE		\$958,009



General Fund FY17 Budget vs FY18 Budget

State Appropriations





DEPARTMENTAL BUDGETS

Accessible on UMDW

(Questions or access – contact Liane)

The University of Montana
Operating Statement
FY18

Fund: 811100 General Operating
Orgn: 831400 HPE Education
Prog: 01 Instruction

Index: DHH011 Health & Human Performance

Account Type Levels / Accounts	Budget	Actual Amount	Encumbrances	Available Balance
70 Operating and Capital				
72 Supplies				
62204 Educational Supplies	0.00	249.51	0.00	-249.51
62210 Minor Equipment	0.00	269.31	0.00	-269.31
62225 Books & Reference Materials	0.00	10.00	0.00	-10.00
62241 Office Supplies	0.00	47.74	0.00	-47.74
62245 Computer Equipment <\$5,000	0.00	44.95	0.00	-44.95
62282 Ink	0.00	59.95	0.00	-59.95
62290 Office Supplies	0.00	117.45	0.00	-117.45
62293 Publication	0.00	37.09	0.00	-37.09
62299 General Supplies	3,427.00	0.00	0.00	3,427.00
Total Supplies:	3,427.00	836.00	0.00	2,591.00
73 Communication				
62304 Postage & Mailing	0.00	0.98	0.00	-0.98
62399 Communications-General	1,700.00	0.00	0.00	1,700.00
62380 ITSD Voice Services	0.00	256.00	0.00	-256.00
62384 ITSD Long Distance	0.00	2.39	0.00	-2.39
Total Communication:	1,700.00	259.37	0.00	1,440.63
74 Travel				
62499 Travel-General	840.00	0.00	0.00	840.00
Total Travel:	840.00	0.00	0.00	840.00
78 Other Expenses				
62899 Other Expenses-General	568.00	0.00	0.00	568.00
Total Other Expenses:	568.00	0.00	0.00	568.00
Total Operating and Capital:	6,535.00	1,095.37	0.00	5,439.63
FOP: 811100 831400 01				
Revenue	0.00	0.00	0.00	0.00
Expenditures	6,535.00	1,095.37	0.00	5,439.63
Fund 811100 Total:				
Revenue	0.00	0.00	0.00	0.00
Expenditures	6,535.00	1,095.37	0.00	5,439.63

BoR PRESENTATION

http://mus.edu/data/operating_budgets/FY18/SUMMARY-UMW_FY18_Operating_Budget_Summary.pdf



ADDITIONAL REDUCTION OF STATE FUNDING

PROJECTION
Worst Case Scenario
10% Cut

	FY 18	FY 19
Current State Appropriation w/o millage	6,854,628	6,854,916
Less 10%	<u>685,463</u>	<u>685,492</u>
New State Appropriation w/o millage	6,169,165	6,169,424
Ideas for Managing the Reduction		
Reduction	685,463	685,492
New Revenue		
Increased Enrollment Projection	252,044	252,044
Tuition Increase Already Approved		300,000
Additional Tuition Increase		
Base Reductions		
Reduce Contingency Base	50,000	50,000
Reduce Operating Expenses		
Reduce Personnel Expenses		
OT Reserve Transfers & Vacancy Saving		
Vacancy Savings	134,000	
Reserve Revolving Account	250,000	
Reserve Scholarship Account		
	(581)	83,448

POSSIBLE ADDITIONAL REDUCTIONS

- FY19 Present Law Inflationary Adjustments to Library, IT, Utilities
- Pay Plan for FY18 or FY19
- Campus Priorities, Initiatives, Unfunded Mandates

Next Steps

- The Budget Committee begins meeting on the third (3rd) Tuesday of the block @ 3:30- 5 pm to develop recommendations for FY19 Budget and FY20 &21 Biennium starting Nov 7, 2017.
- The Budget Committee assigns small groups to work on rebasing specific items such as operating budgets and contingencies.
- Vice Chancellors continue meeting with management groups to find efficiencies across the institution.



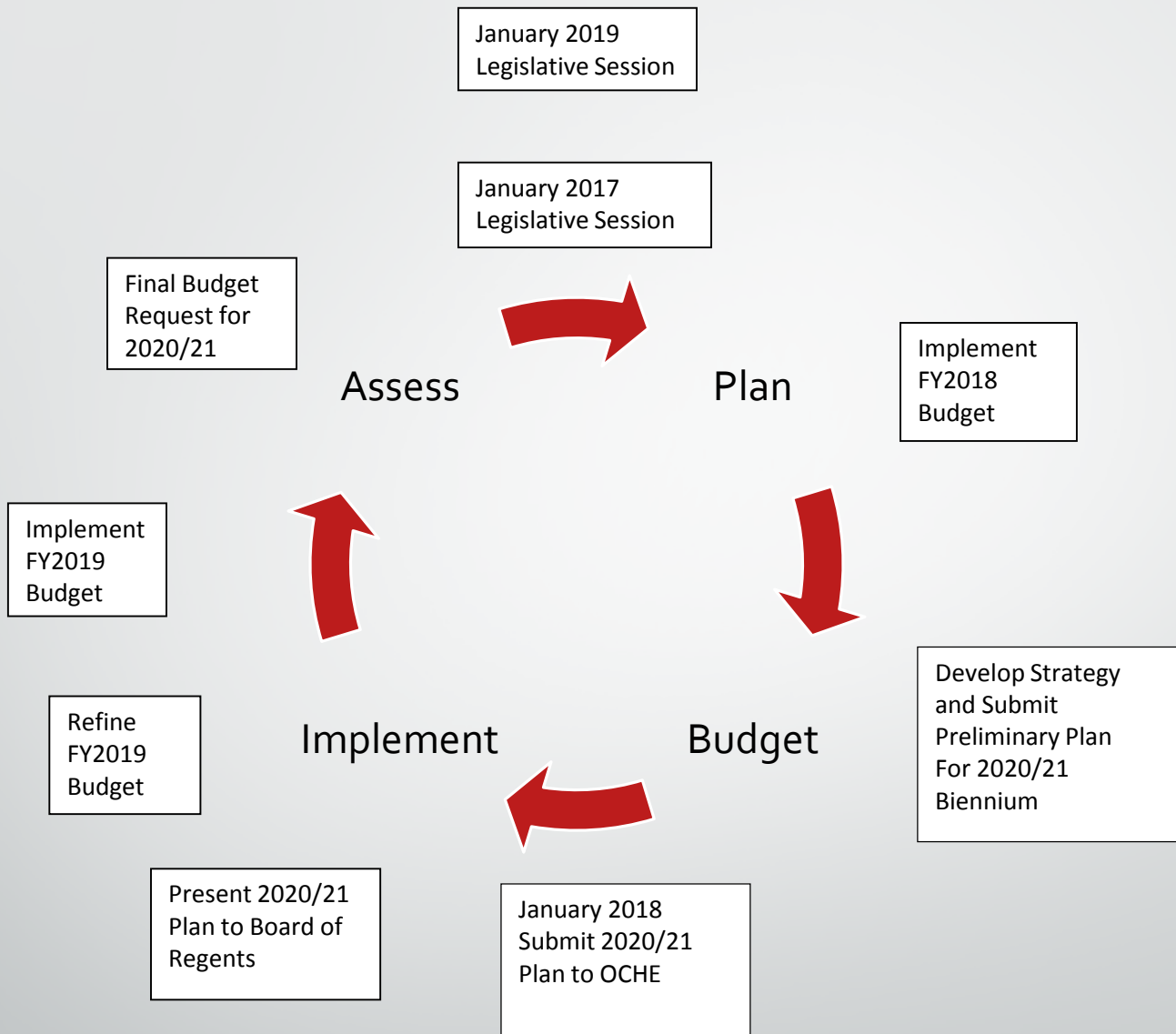
GENERAL FUND FY₁₈ LINK

<https://www.umwestern.edu/images/department/business/FY18Budget.pdf>



Fiscal Year 2018 Budget

Open Forum September 26, 2017



University Fund Types & Programs

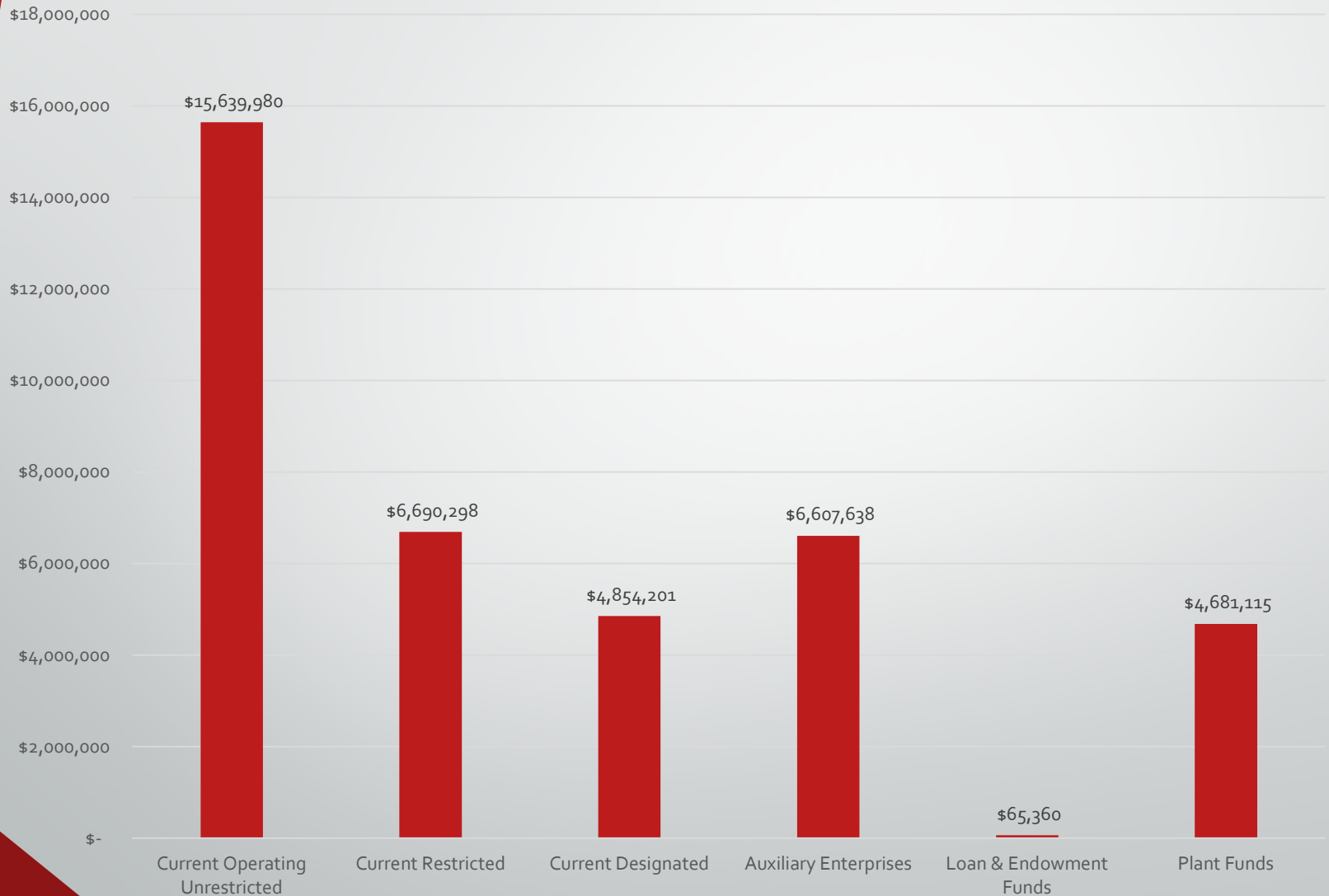
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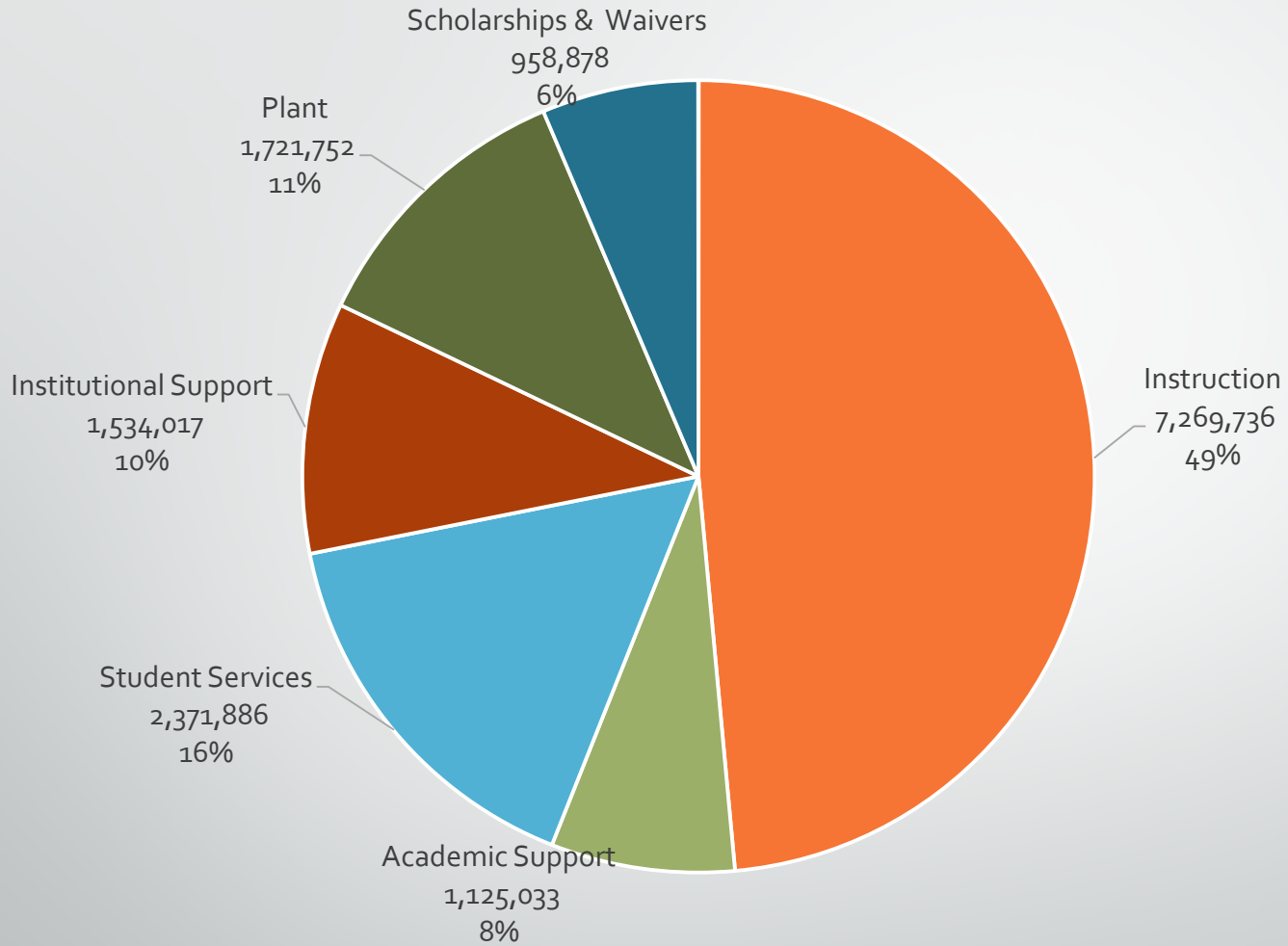
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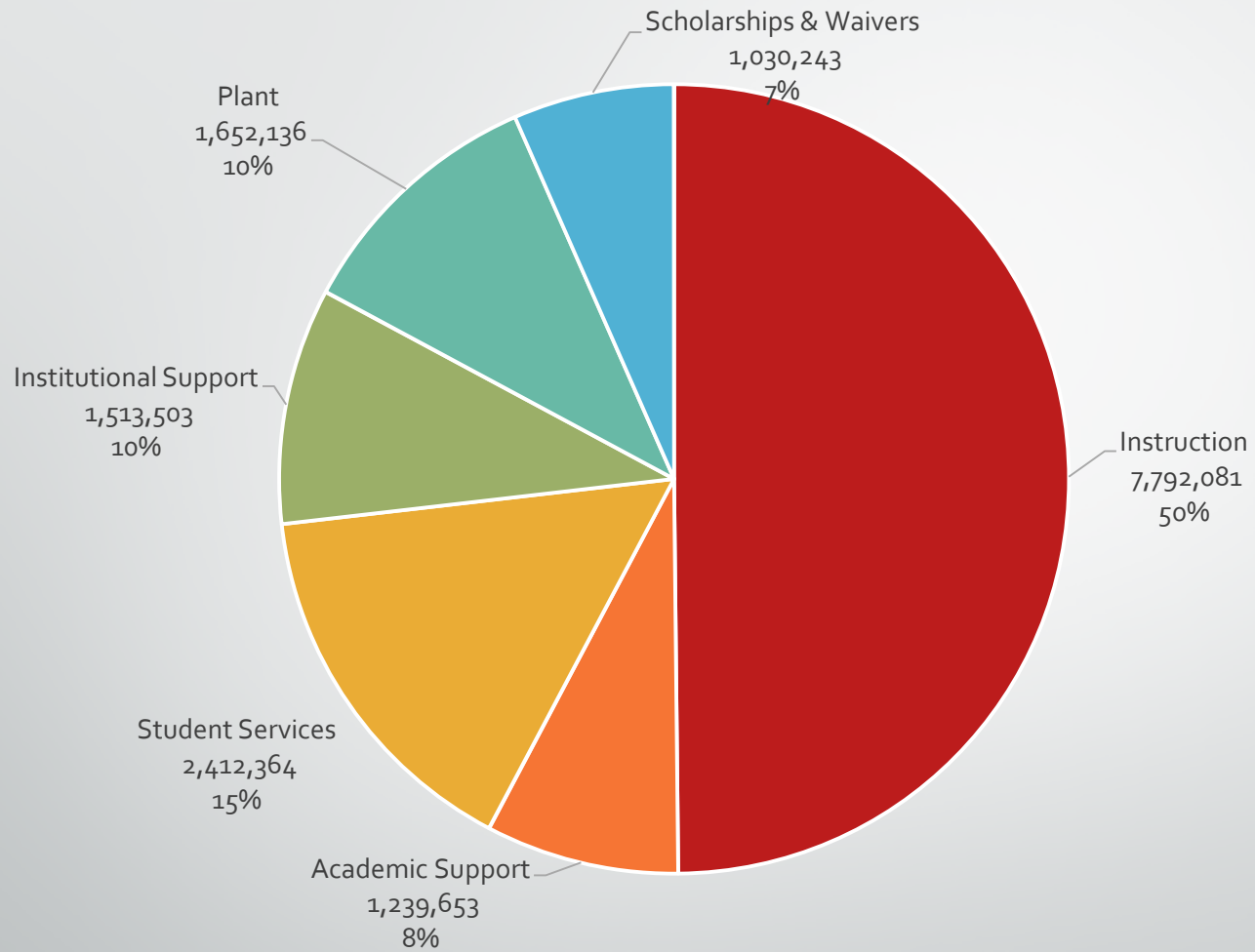
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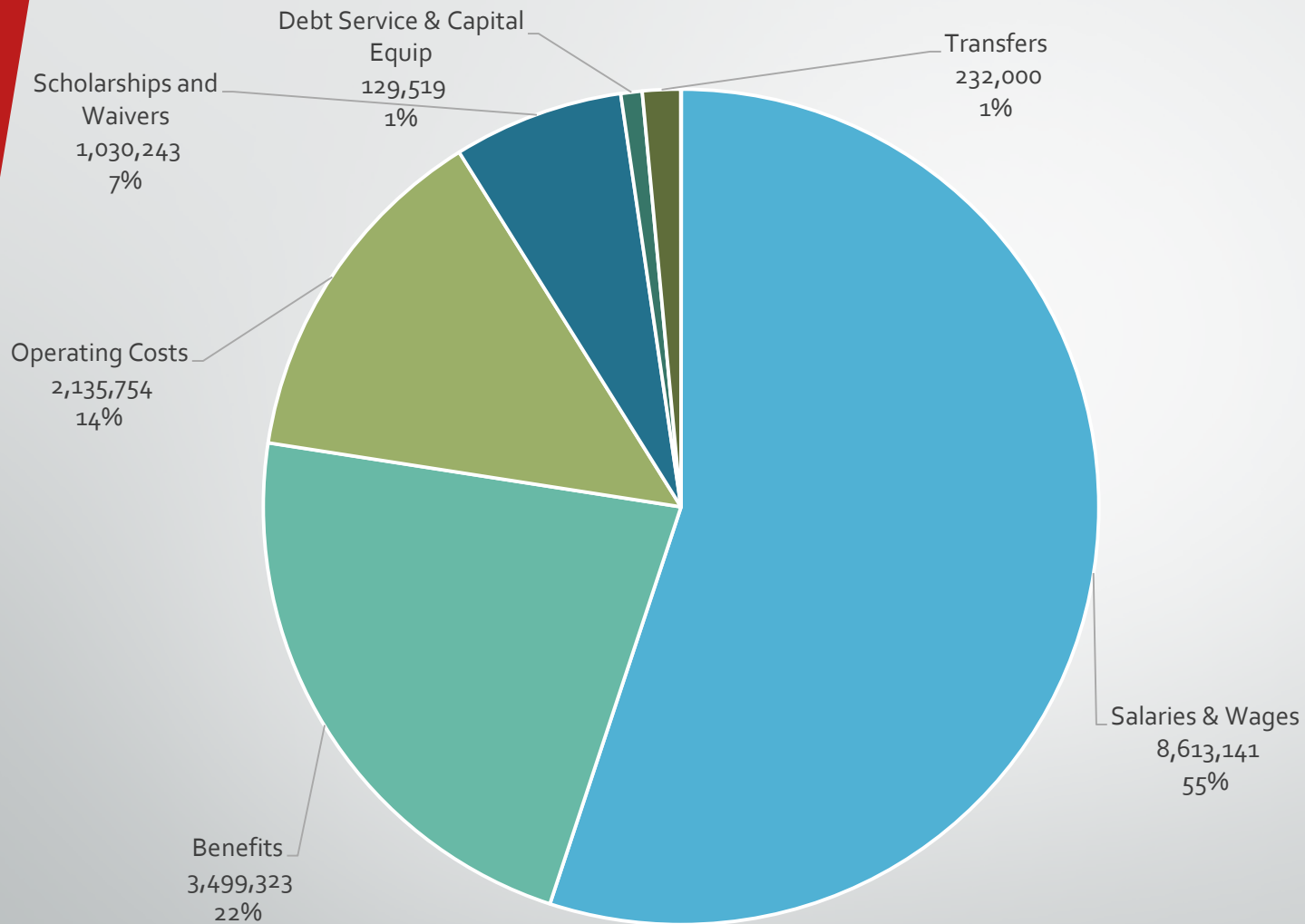
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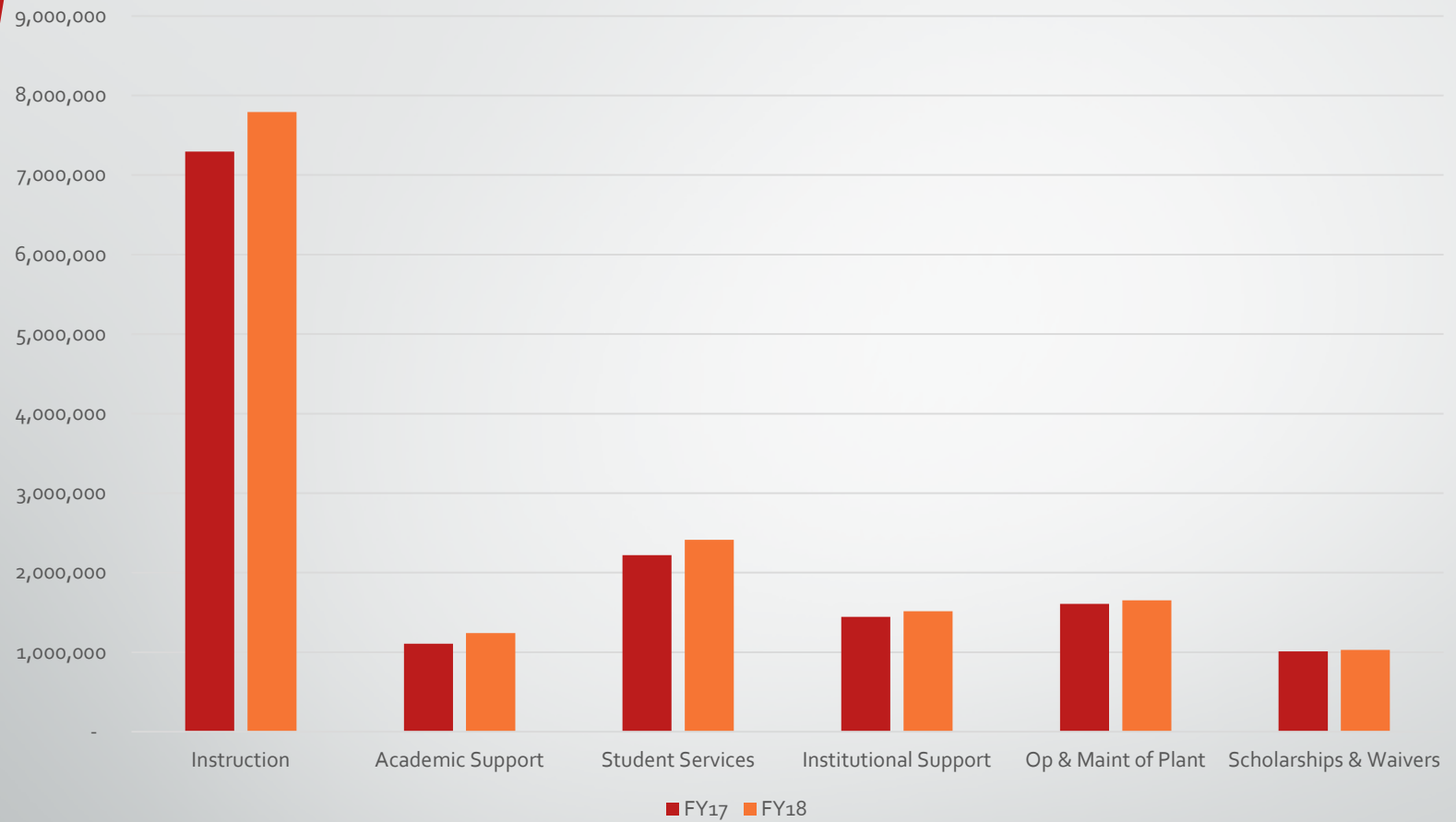


FY18 General Funds Budgeted Expenditures by Category

Compare FY 17 to FY 18 Budget by Program

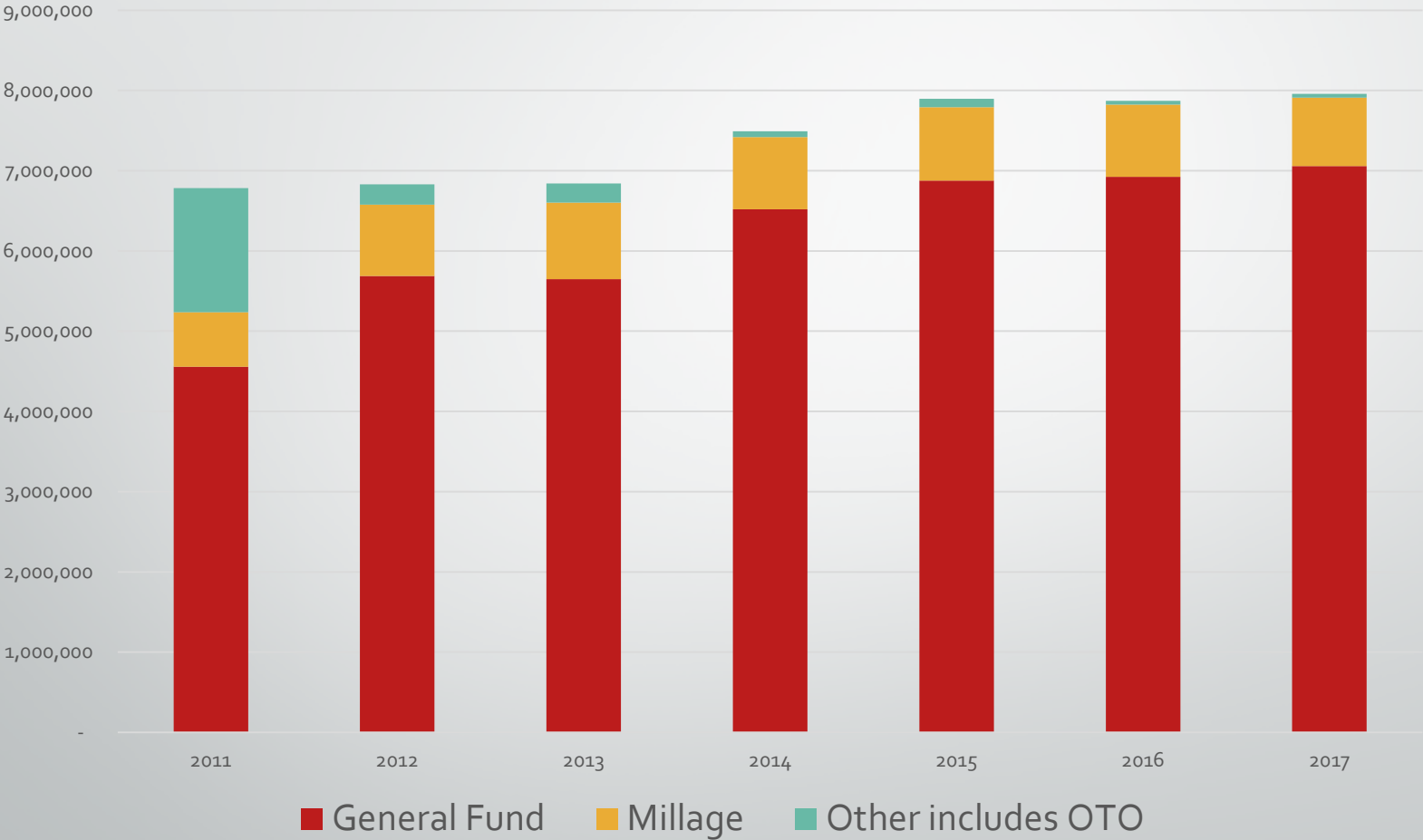
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General Fund FY17 Budget vs FY18 Budget

State Appropriations





DEPARTMENTAL BUDGETS

The University of Montana
Operating Statement
FY18

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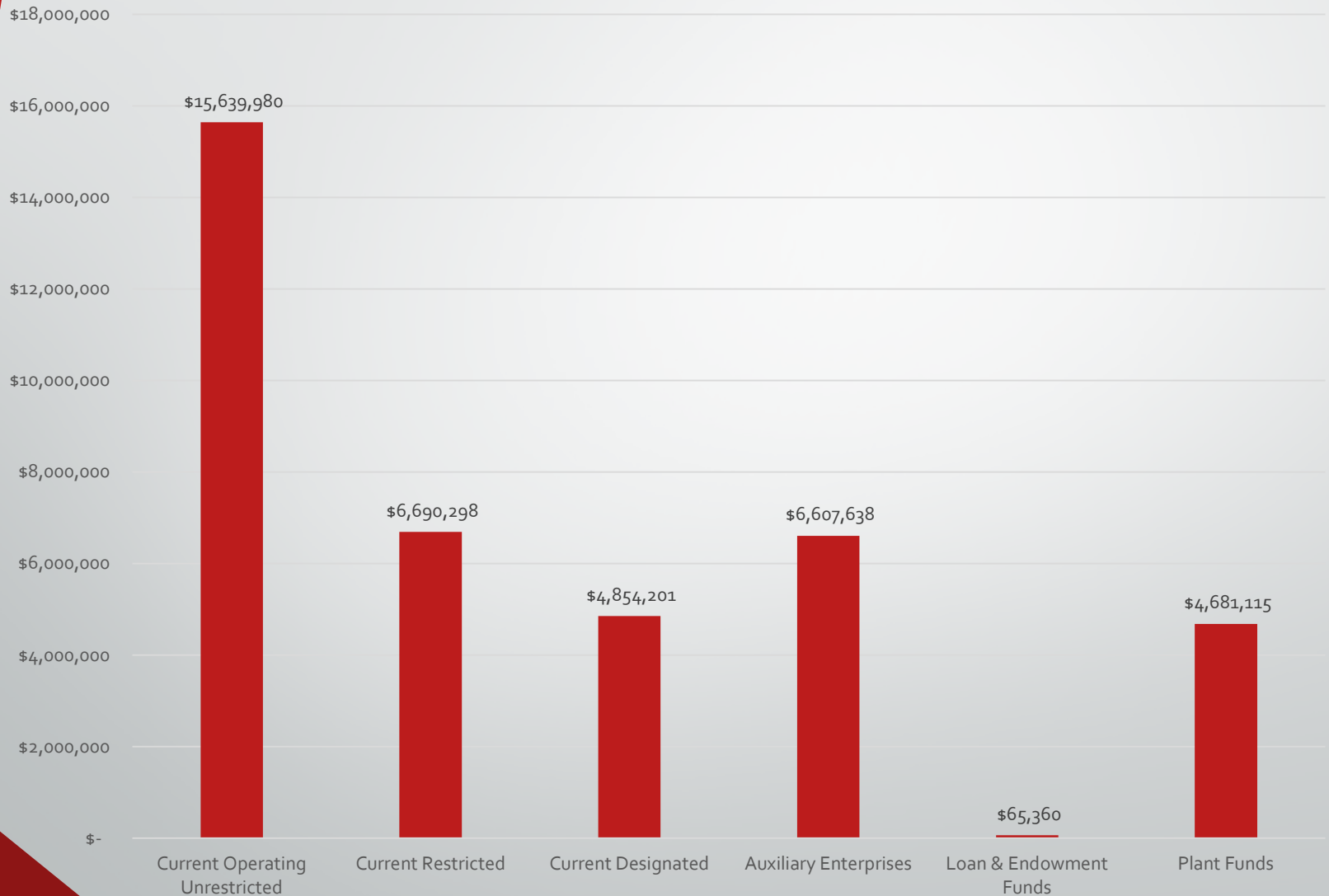
<http://business.umwestern.edu/images/department/business/UMW-Rollup.pdf>



Fiscal Year 2018 Budget

Budget Committee Meeting November 29, 2017

FY18 Total Expenses - Total Budget \$38.5 M



THE BEGINNING

- 2017 Legislature - 2.1% Reduction to State Appropriate
- August 2017 - SB 261 Trigger Reductions Additional 0.5% to State Approp and Funding for the PayPlan Removed
- September 2017 BoR Approved Budget with these Reductions

REVENUE COMPARISON

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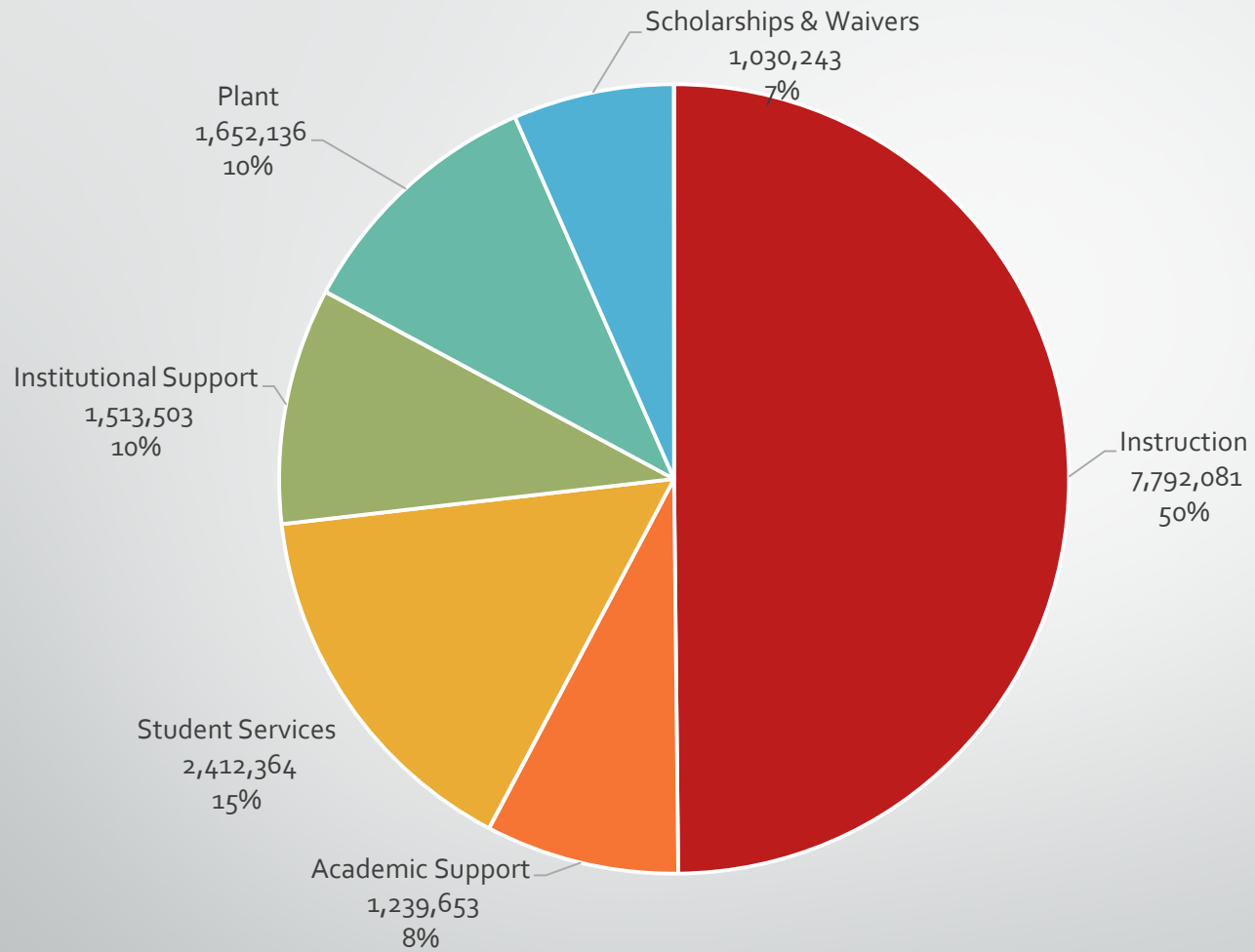
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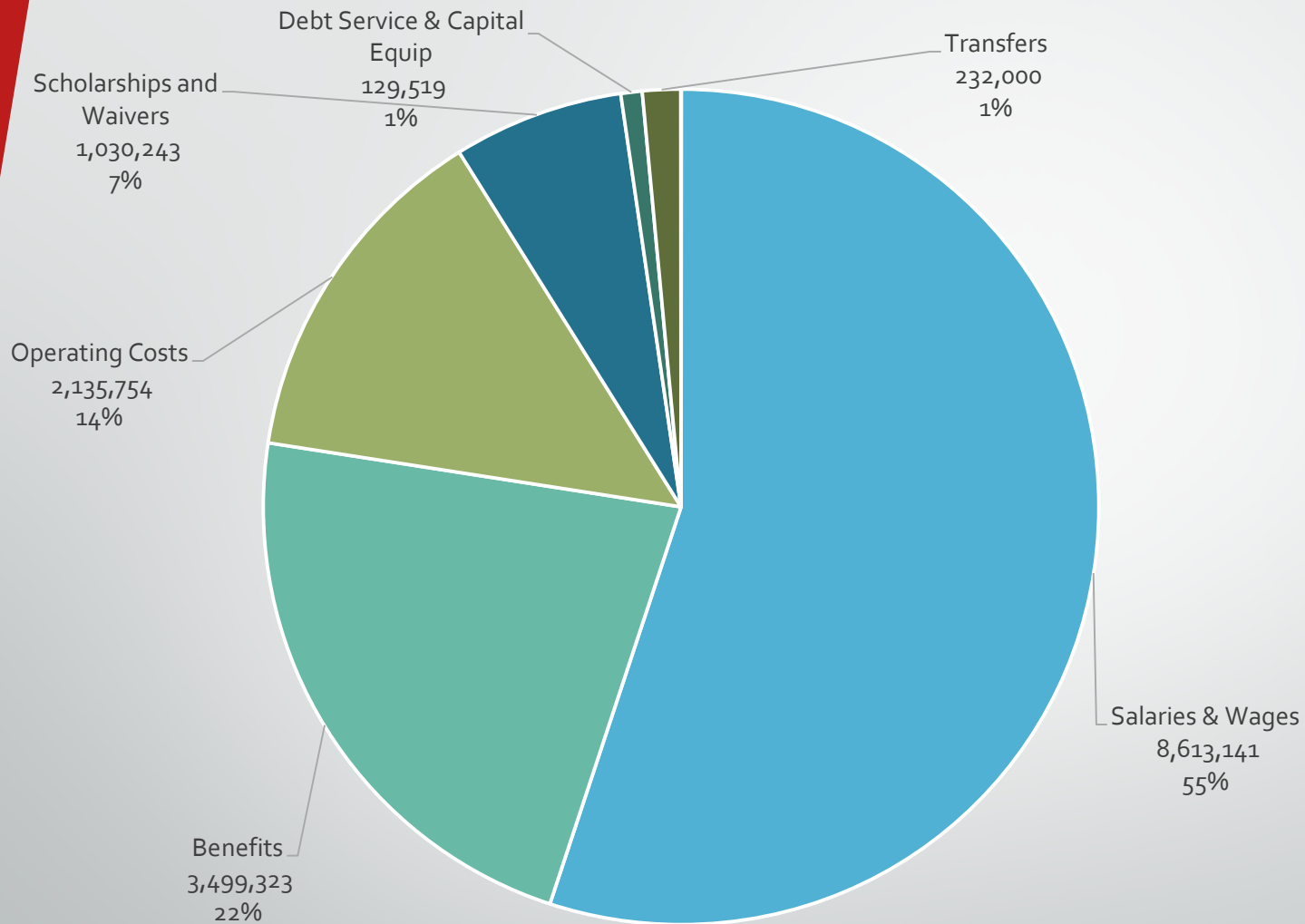
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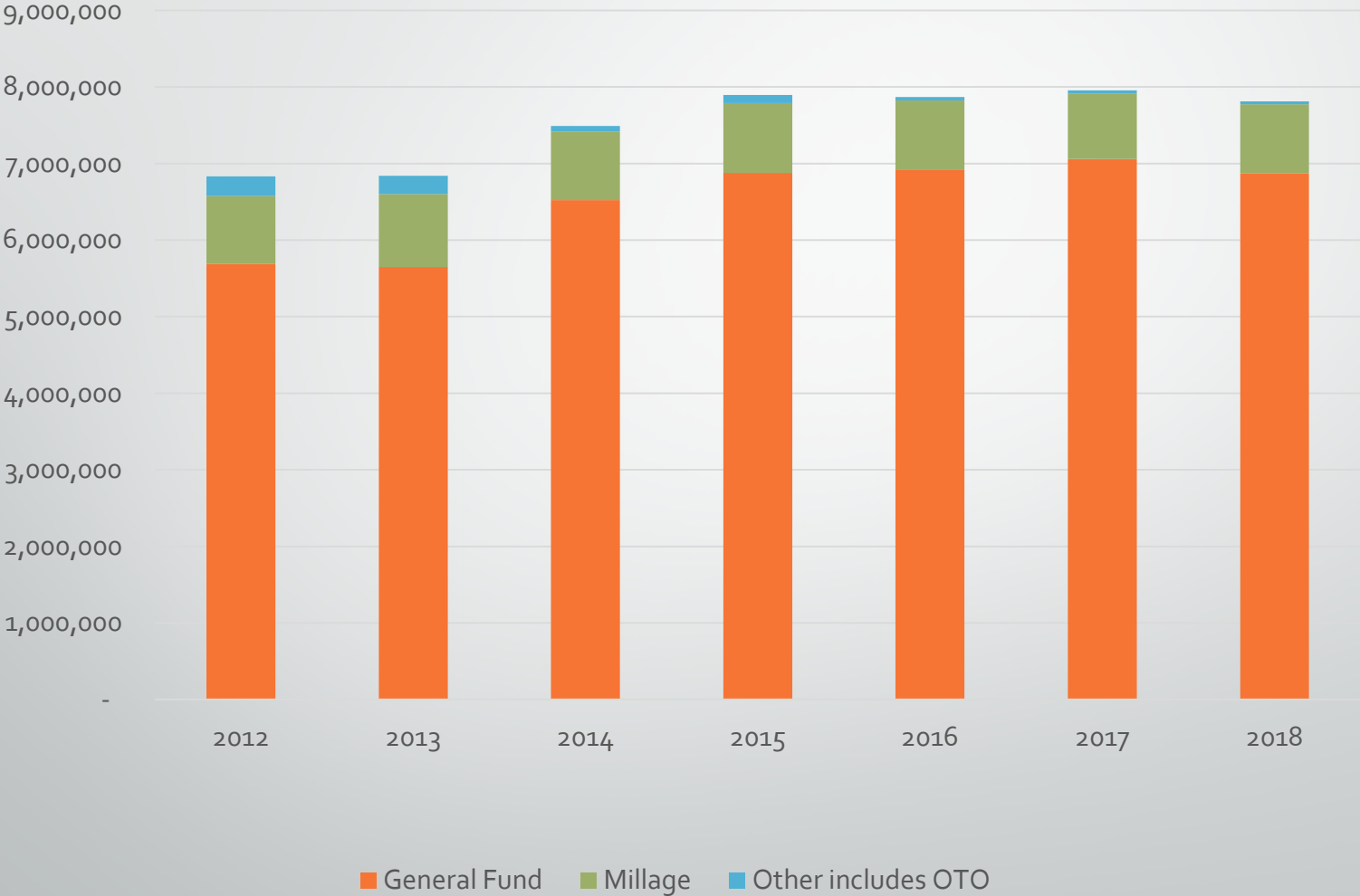
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General Athletics	2,500	(St. James Contract)
Delete OTO FY17 Funding, includes audit adjustment		(131,111)
TOTAL CHANGE		\$958,009

State Appropriations





BAD NEWS

Lower Than Expected State Revenue by
\$227 Million

PROJECTION
Worst Case Scenario

9.57% Cut State Appropriation
5.00% Reduction to State Mill Levy

Montana University System

State General Fund Reductions, 2019 Biennium

General Fund Reduction % = **9.57%**
 6 Mill Reduction % = 5.00%

	FY18							
	General Fund	Reduction Amount (\$\$)	6-mill Fund	Reduction Amount (\$\$)	Total Appropriation (Gen Fund + 6 Mill)	Total Reduction Amount		Revised Appropriation
						\$\$	%	
MUS Ed. Units								
UM Missoula	52,454,194	(5,020,480)	6,696,762	(334,838)	59,150,956	(5,355,318)	-9.05%	53,795,638
MT Tech	13,577,268	(1,299,503)	1,761,758	(88,088)	15,339,026	(1,387,591)	-9.05%	13,951,434
UM Western	6,874,412	(657,962)	898,307	(44,915)	7,772,719	(702,877)	-9.04%	7,069,842
Helena	5,379,083	(514,841)	0	0	5,379,083	(514,841)	-9.57%	4,864,242
MSU Bozeman	54,206,748	(5,188,219)	6,105,039	(305,252)	60,311,787	(5,493,471)	-9.11%	54,818,316
MSU Billings	19,228,663	(1,840,408)	2,436,084	(121,804)	21,664,747	(1,962,212)	-9.06%	19,702,535
MSU Northern	8,560,145	(819,306)	1,134,776	(56,739)	9,694,921	(876,045)	-9.04%	8,818,876
Great Falls	7,474,697	(715,416)	0	0	7,474,697	(715,416)	-9.57%	6,759,281
TOTAL	167,755,210	(16,056,135)	19,032,726	(951,636)	186,787,936	(17,007,771)	-9.11%	169,780,165

Montana University System

State General Fund Reductions, 2019 Biennium

General Fund Reduction % = **9.57%**
 6 Mill Reduction % = 0.00%

	FY19							Revised Appropriation
	General Fund	Reduction Amount (\$\$)	6-mill Fund	Reduction Amount (\$\$)	Total Appropriation (Gen Fund + 6 Mill)	Total Reduction Amount		
						\$\$	%	
MUS Ed. Units								
UM Missoula	52,592,748	(5,033,741)	6,696,762	-	59,289,510	(5,033,741)	-8.49%	54,255,770
MT Tech	13,598,319	(1,301,518)	1,761,758	-	15,360,077	(1,301,518)	-8.47%	14,058,558
UM Western	6,880,897	(658,582)	898,307	-	7,779,204	(658,582)	-8.47%	7,120,622
Helena	5,381,286	(515,052)	0	-	5,381,286	(515,052)	-9.57%	4,866,234
MSU Bozeman	54,434,368	(5,210,005)	6,105,039	-	60,539,407	(5,210,005)	-8.61%	55,329,401
MSU Billings	19,906,201	(1,905,256)	2,436,084	-	22,342,285	(1,905,256)	-8.53%	20,437,029
MSU Northern	8,563,516	(819,629)	1,134,776	-	9,698,292	(819,629)	-8.45%	8,878,663
Great Falls	7,478,293	(715,760)	0	-	7,478,293	(715,760)	-9.57%	6,762,533
TOTAL	168,835,628	(16,159,543)	19,032,726	-	187,868,354	(16,159,543)	-8.60%	171,708,811



GOOD NEWS

Special Legislative Session

Three Prong Approach
Governor's Plan Protected Higher Ed

1.23% Cut State Appropriation
5.00% Reduction to State Mill Levy

Montana University System
 State General Fund Reductions, 2019 Biennium

General Fund Reduction % = **1.23%**
 6 Mill Reduction % = 5.00%

	FY18							Revised Appropriation
	General Fund	Reduction Amount (\$\$)	6-mill Fund	Reduction Amount (\$\$)	Total Appropriation (Gen Fund + 6 Mill)	Total Reduction Amount		
						\$\$	%	
MUS Ed. Units								
UM Missoula	52,454,194	(643,486)	6,696,762	(334,838)	59,150,956	(978,325)	-1.65%	58,172,632
MT Tech	13,577,268	(166,560)	1,761,758	(88,088)	15,339,026	(254,648)	-1.66%	15,084,377
UM Western	6,874,412	(84,332)	898,307	(44,915)	7,772,719	(129,248)	-1.66%	7,643,471
Helena	5,379,083	(65,988)	0	0	5,379,083	(65,988)	-1.23%	5,313,095
MSU Bozeman	54,206,748	(664,986)	6,105,039	(305,252)	60,311,787	(970,238)	-1.61%	59,341,549
MSU Billings	19,228,663	(235,889)	2,436,084	(121,804)	21,664,747	(357,694)	-1.65%	21,307,053
MSU Northern	8,560,145	(105,012)	1,134,776	(56,739)	9,694,921	(161,751)	-1.67%	9,533,170
Great Falls	7,474,697	(91,696)	0	0	7,474,697	(91,696)	-1.23%	7,383,000
TOTAL	167,755,210	(2,057,952)	19,032,726	(951,636)	186,787,936	(3,009,588)	-1.61%	183,778,348

Montana University System
 State General Fund Reductions, 2019 Biennium

General Fund Reduction % = **1.22%**
 6 Mill Reduction % = 5.00%

	FY19							
	General Fund	Reduction Amount (\$\$)	6-mill Fund	Reduction Amount (\$\$)	Total Appropriation (Gen Fund + 6 Mill)	Total Reduction Amount		Revised Appropriation
						\$\$	%	
MUS Ed. Units								
UM Missoula	52,592,748	(642,105)	6,696,762	(334,838)	59,289,510	(976,943)	-1.65%	58,312,567
MT Tech	13,598,319	(166,022)	1,761,758	(88,088)	15,360,077	(254,110)	-1.65%	15,105,967
UM Western	6,880,897	(84,009)	898,307	(44,915)	7,779,204	(128,924)	-1.66%	7,650,280
Helena	5,381,286	(65,700)	0	0	5,381,286	(65,700)	-1.22%	5,315,586
MSU Bozeman	54,434,368	(664,589)	6,105,039	(305,252)	60,539,407	(969,841)	-1.60%	59,569,565
MSU Billings	19,906,201	(243,035)	2,436,084	(121,804)	22,342,285	(364,839)	-1.63%	21,977,446
MSU Northern	8,563,516	(104,552)	1,134,776	(56,739)	9,698,292	(161,291)	-1.66%	9,537,001
Great Falls	7,478,293	(91,302)	0	0	7,478,293	(91,302)	-1.22%	7,386,991
TOTAL	168,835,628	(2,061,314)	19,032,726	(951,636)	187,868,354	(3,012,950)	-1.60%	184,855,404

THE PLAN

- FY18 \$129K

Covered by one time only Workers' Comp Holiday and Vacancy Savings

- FY19 \$129K

Covered by additional tuition revenue and/or base reductions
TBD by Budget Committee



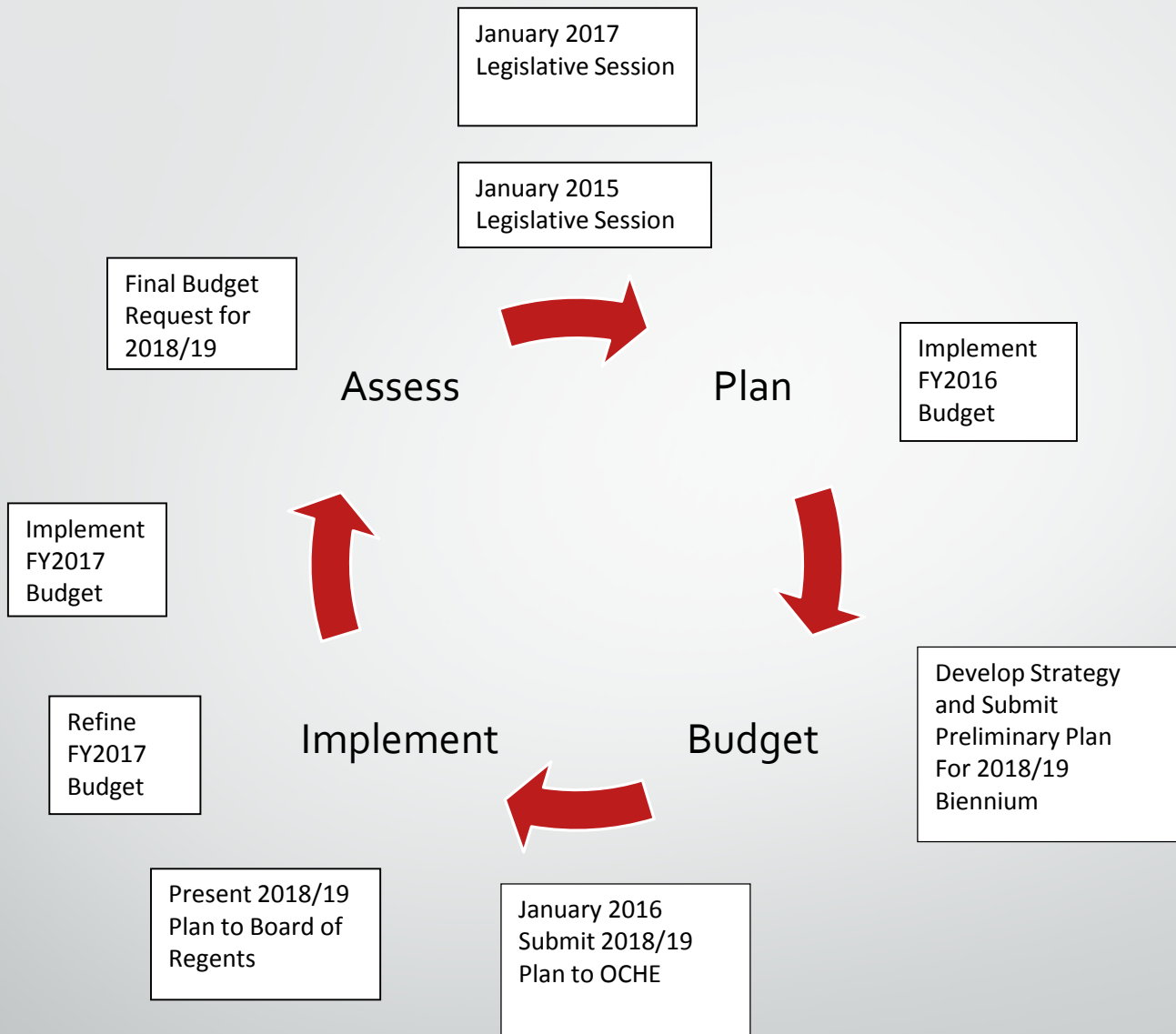
NEXT BUDGET MEETING

January 23, 2018



Fiscal Year 2017 Budget

Open Forum September 8, 2017



University Fund Types & Programs

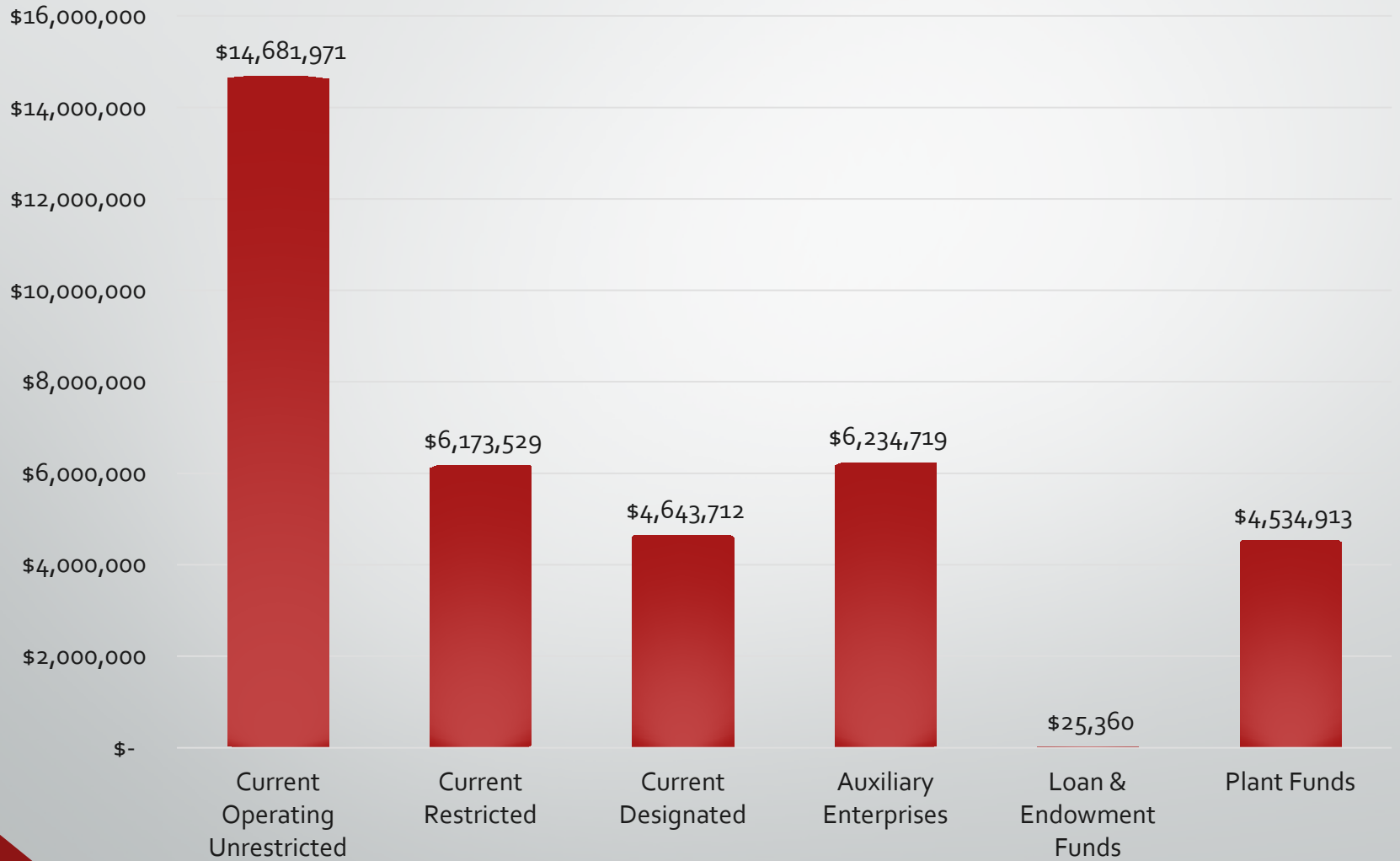
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- Current Restricted
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- Auxiliary Enterprises
- Student Loan & Endowment Funds
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PROGRAMS

- Instruction
- Research
- Public Service
- Academic Support
- Institutional Support
- Operations and Maintenance
- Scholarships & Waivers

FY17 Total Expenses - Total Budget \$36.3 M



REVENUE COMPARISON

FY16 BUDGET

State Funding (allocation, millage, HB13 & full Performance Funding Share)	7,803,651
State Special	40,000
State Audit Approp	19,213
Tuition & Fees	5,978,440
NH Program Tuition	225,000
Investment Earnings	3,500
Miscellaneous Fees	35,300
OTO Transfers from Reserve & Scholarship designated accounts	205,000
FY 16 Revenue	\$ 14,310,104

FY 17 BUDGET

State Funding (allocation, millage, HB13 & full Performance Funding Share)	7,956,203
State Special	40,000
State Audit Carry Forward	12,334
Tuition & Fees	6,152,134
NH Program Tuition	250,000
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OTO Carry-forward FY16	150,000
FY 17 Revenue	\$ 14,681,971

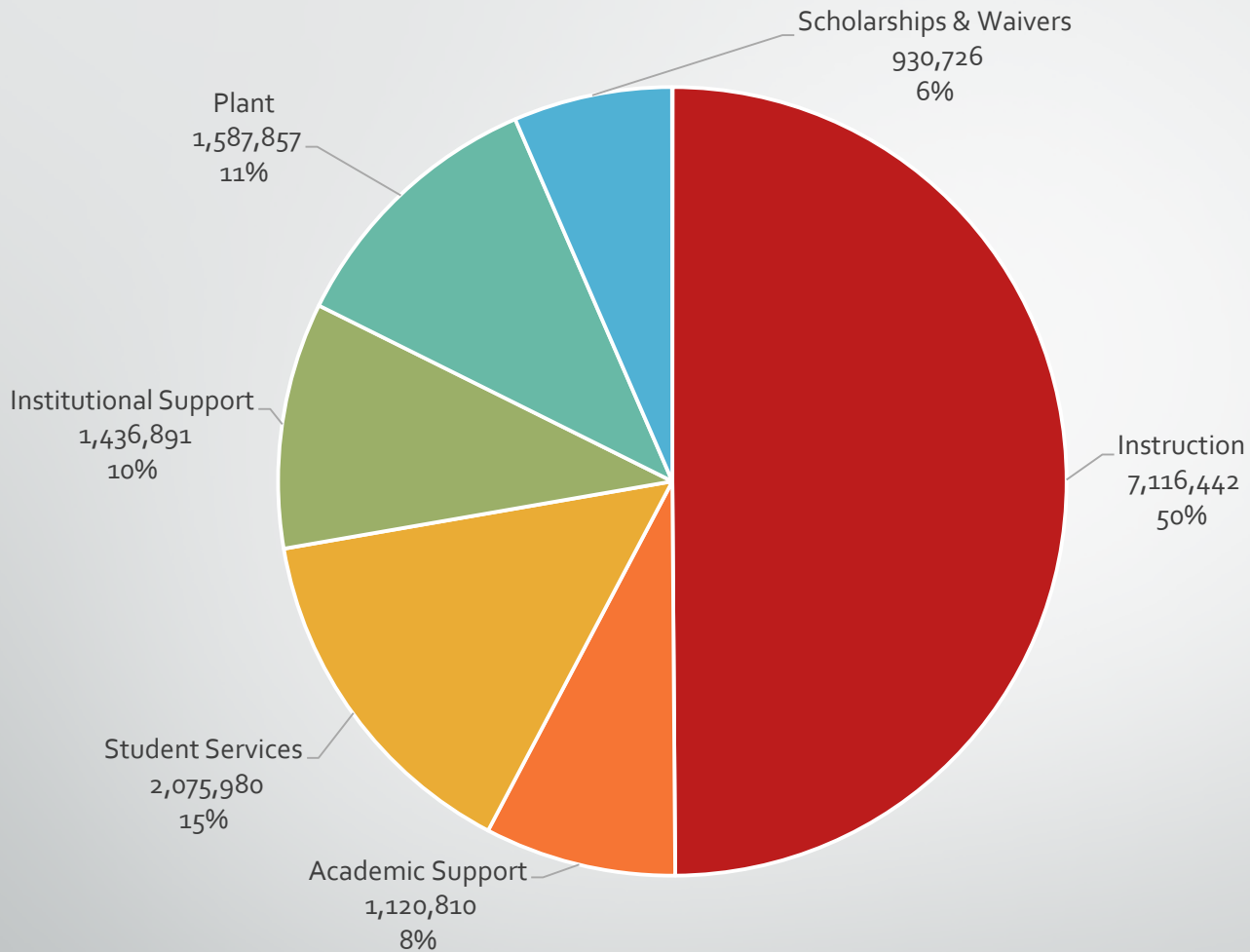
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- Projected Increase in Tuition Revenue +198,694
- Increase in Millage and State Appropriation +152,552

OTHER ADDITION

80,000 to Scholarships & Waivers per BoR policy 901.13

“I. C. The “Scholarship and Stipend” account(s) will be utilized exclusively to fund the costs of certain scholarship and stipend expenditures recorded in the General Operating Subfund.”



Actual FY16 General Fund Total Operating Expenses
\$14.28 M

FY17 Budget Changes

The recommendations of the budget committee as approved by the cabinet were implemented to balance the 2017 budget

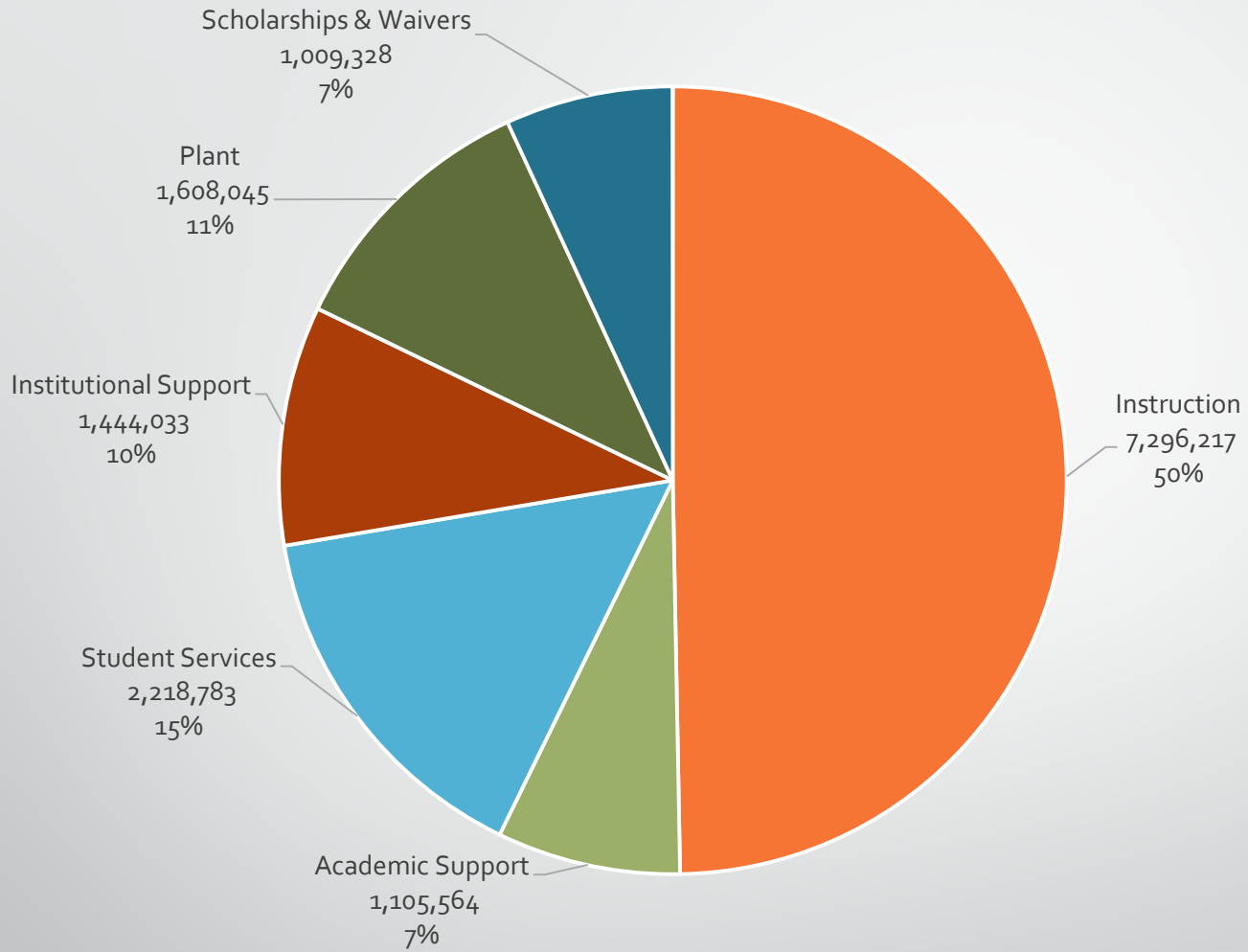
Reallocate per budget plan:

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Operations	(49,799)
Waivers	<u>(25,000)</u>
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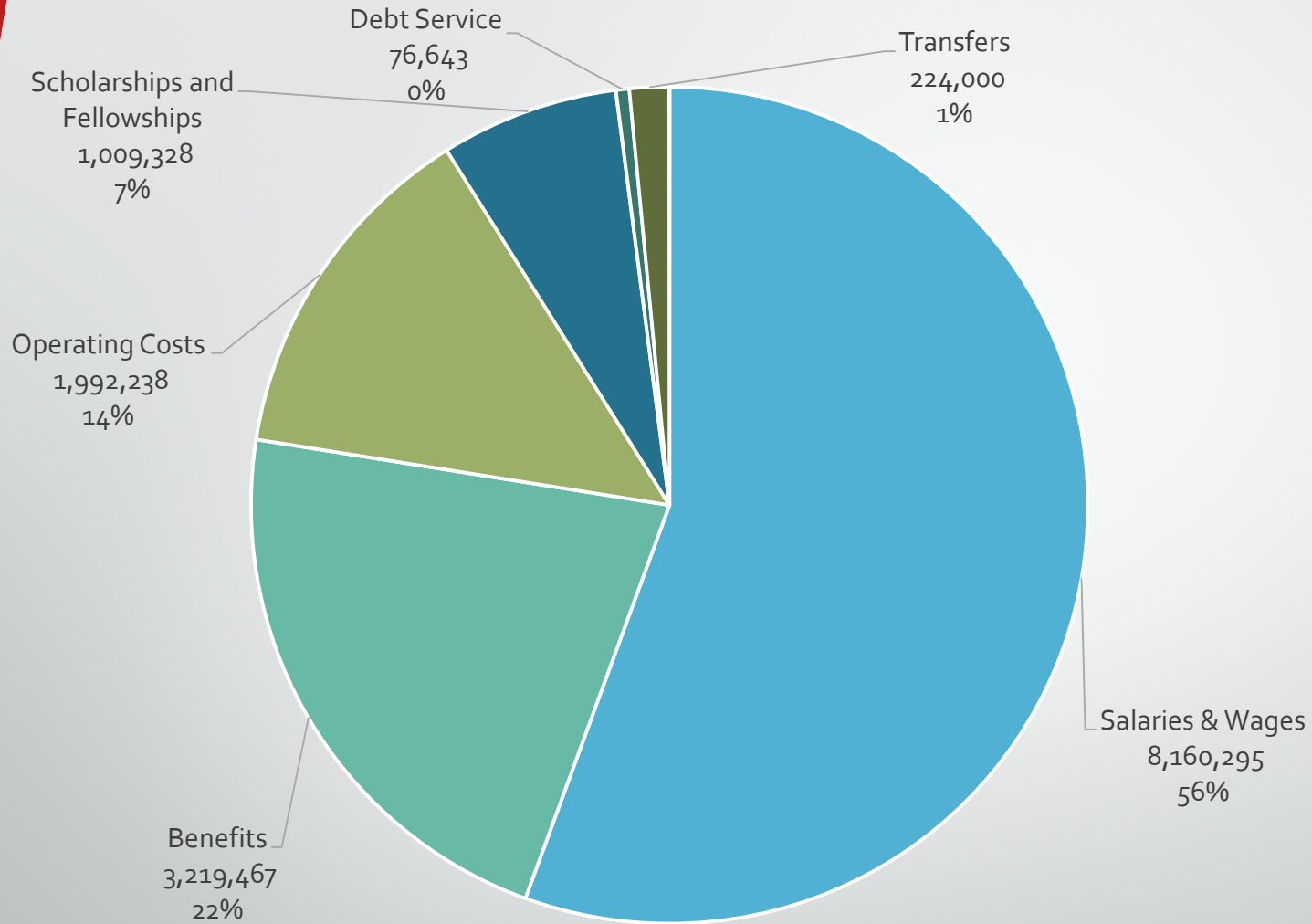
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Operations	78,700
OTO Carry Forward	<u>162,344</u>
	902,774

Difference FY16 to FY17 Budget	371,867
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FY17 GENERAL FUND TOTAL OPERATING BUDGET
\$14.69 M



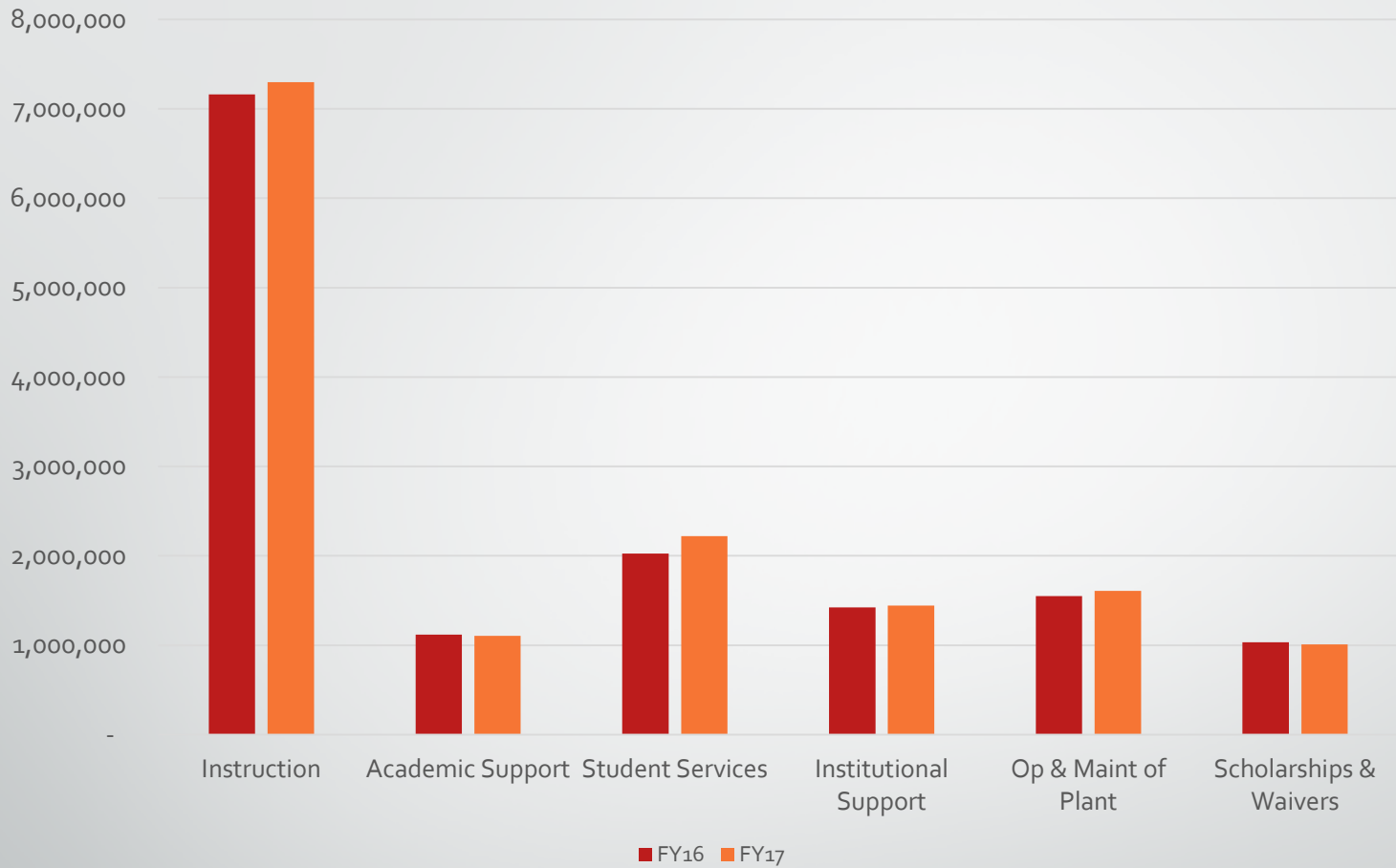
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Compare FY 16 to FY 17 Budget by Program

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Academic Support	1,117,068	1,105,564	(11,504)
Student Services	2,025,281	2,218,783	193,502
Institutional Sup.	1,423,316	1,444,033	20,717
Op & Maint of Plant	1,550,972	1,608,045	57,073
Scholarships & Waivers	<u>1,034,328</u>	<u>1,009,328</u>	<u>(25,000)</u>
TOTAL	14,310,104	14,681,971	371,867

The FY 17 budget includes a OTO Carryforward of \$162,344 from FY16.

Scholarships & Wavers includes a transfer of \$80,000 from the designated scholarship reserve account



General Fund FY16 Budget vs FY17 Budget

Enrollment

Spring Budget Projection 1325 Fiscal FTE

Final FY 16 FTE 1352 Fiscal FTE

Adjusted Projection for FY17 Budget 1340 Fiscal FTE

Current FY17 Projection 1430 Fiscal FTE

Increase of 90 FTE = approximately \$325,000

Additional Revenue Use


FY17

FY18

One Time Priorities

- Initial Purchase of On-line Catalog?
- Rebuild Reserve?
- Network Upgrades?
- Other?

New Expenses Built
into the Base
Aligned with
Enrollment Growth



Current FY17 Budget	14,681,971
FY16 Carry Forward	(150,000)
Audit Carry Forward	(12,334)
Transfer from scholarships	<u>(80,000)</u>
Actual FY17 Base Budget	14,439,637
Will become FY18 starting base	

FY18 Watchlist

- Stay on top of Actions of Legislative Session
 - Lump Sum Appropriation HB2
 - Pay Plan HB13
 - Long Range Building Plan HB5
- MUS Allocation of the Lump Sum
- MUS Tuition Increases
- Develop FTE Projections for FY 18 and FY19
- Annualize the January 1, 2017 pay plan
- Add to Base Budget Present Law Adjustments for inflation per 19 Biennium Plan
- Review Alignment of Resources with Growth


Next Steps

- The Budget Committee begins meeting on the third (3rd) Wednesday of the block @ 3:30- 5 pm to develop recommendations for FY18 and FY19 Budget starting Oct 12, 2016.
- The Budget Committee assigns small groups to work on rebasing specific items such as operating budgets and contingencies.
- Vice Chancellors continue meeting with management groups to find efficiencies across the institution.



GENERAL FUND FY₁₇ LINK

<http://business.umwestern.edu/images/department/business/UMW-Rollup.pdf>



Fiscal Year 2017 Budget and 2019 Biennium

Budget Meeting March 22, 2017



Points of Discussion

Review enrollment & tuition impact

Review performance metrics

Discuss mandatory & course fee process

Develop tuition increase requests

Develop known budget needs for FY 18 and alignment with the Strategic Plan

Discuss process to ask campus for additional needs aligned with the Strategic Plan

Biennium 19 Governor's & Legislative Budget Updates



Executive Budget 2019 Biennium

Link: <http://budget.mt.gov/Budgets>



Biennial Fee Process

Tuition & Mandatory Fees

Course/Lab Fees

Miscellaneous Fees

Auxiliary Rate increases Housing/Dining

Budget Committee and Student Senate work on the tuition & mandatory fee process

Mandatory Fees

Registration Fee	30.00
Building Fee-Res	87.00
Computer Fee	48.00
Technology Fee	60.00
Equipment Fee	39.60
Athletic Fee	50.00
Health Fee	62.00
Sub Fee	32.00
Academic Facilities Fee	24.60
Barc Fee	40.00
Library Fee	24.00
Transportation Fee	15.00
Student Support Center	20.00
ASUMW Activity Fee	63.00
ASUMW Fine Arts	3.00
ASUMW X1 Grant	8.00
Radio Station Fee	20.00
Recycling	2.00
Total Resident	628.20
Building Fee-NonRes	36.00
Total Non Resident	664.20

Enrollment

Spring Budget Projection 1325 Fiscal FTE

Final FY 16 FTE 1352 Fiscal FTE

Adjusted Projection for FY17 Budget 1340 Fiscal FTE

Current FY17 Projection 1430 Fiscal FTE

Increase of 90 FTE = approximately \$280,000

Additional Revenue Use


FY17

FY18

One Time Priorities

- Initial Purchase of On-line Catalog
- Rebuild Reserve
- Network Upgrades?
- Other?

New Expenses Built
into the Base
Aligned with
Enrollment Growth




Current FY17 Budget	14,681,971
FY16 Carry Forward	(150,000)
Audit Carry Forward	(12,334)
Transfer from scholarships	<u>(80,000)</u>
Actual FY17 Base Budget	14,439,637
Will become FY18 starting base	

2017 Base Budget with OTO	\$ 14,681,971	2017 Base Budget	14,681,971	14,729,593
Less: OTO OCHE and Audit approps			(12,334)	
OTO transfer in from Reserve/Scholarship Account			(80,000)	
OTO Carryforward			(150,000)	
Plus: PL inflation adjustment (Library, IT, Utilities)		Assumption 4		
Annualize FY17 Payplan & Benefits			139,956	
Liability Insurance Increase				
Other FY18 Salary Changes & Benefits				
Health Insurance increase				
2018 Pay Plan Projection - HB 13		Assumption 5		
UMW Priorities				
Faculty Market Pool				
Membership Increases				
Restore the Contingencies			150,000	
Other				
			\$	
FY 17 Base Budget	\$14,681,971	FY 18 Projected Bud	14,729,593	\$ 14,729,593
			\$	
DIFFERENCE TO SOLVE	\$ -	DIFFERENCE TO SOLVE	(14,729,593)	\$ (14,729,593)
			\$	
FY 17 Required Budget	\$14,681,971		-	\$ -

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Fiscal Year 2017 Budget and 2019 Biennium

Budget Meeting January 25, 2016

Next Meetings

Review enrollment & tuition impact

Review performance metrics

Discuss mandatory & course fee process that starts in November

Develop tuition increase requests

Develop known budget needs for FY 18 and alignment with the Strategic Plan

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Tuition & Mandatory Fees

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Miscellaneous Fees

Auxiliary Rate increases Housing/Dining

Budget Committee and Student Senate work on the tuition & mandatory fee process

Assign small group on each fee to report back to a subgroup meeting before the January 25th Budget Committee Meeting.

Mandatory Fees

Registration Fee	30.00
Building Fee-Res	84.50
Computer Fee	48.00
Technology Fee	60.00
Equipment Fee	34.80
Athletic Fee	35.00
Health Fee	59.00
Sub Fee	28.20
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Total Resident	597.10
Building Fee-NonRes	36.00
Total Non Resident	633.10

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New Expenses Built
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Next Scheduled Meetings

- January 25
- February 22
- March 29 (will need to reschedule)
- April 26



Fiscal Year 2017 Budget and 2019 Biennium

Budget Meeting December 9, 2016

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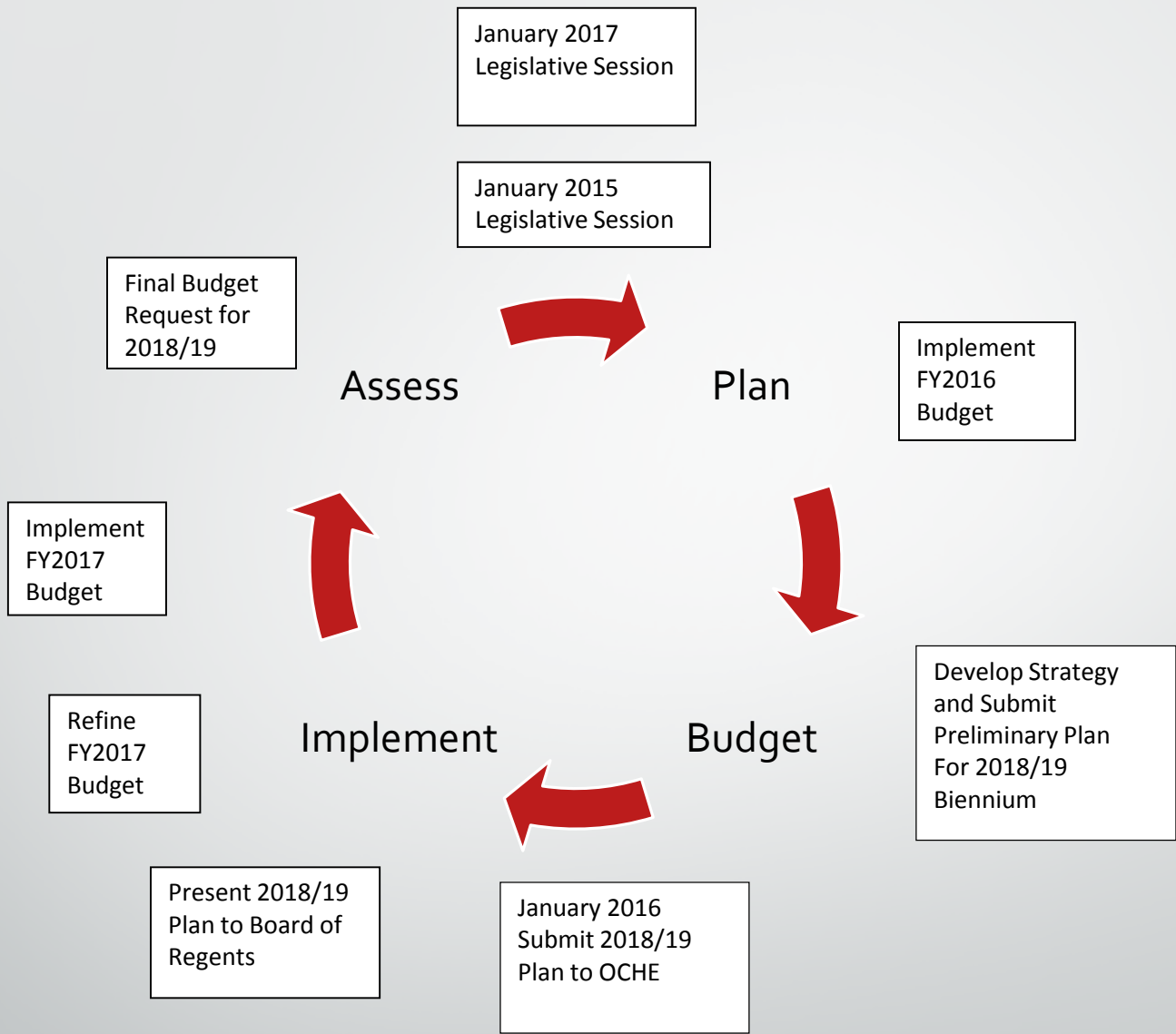
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Fiscal Year 2017 Budget

Budget Meeting October 26, 2016



University Fund Types & Programs

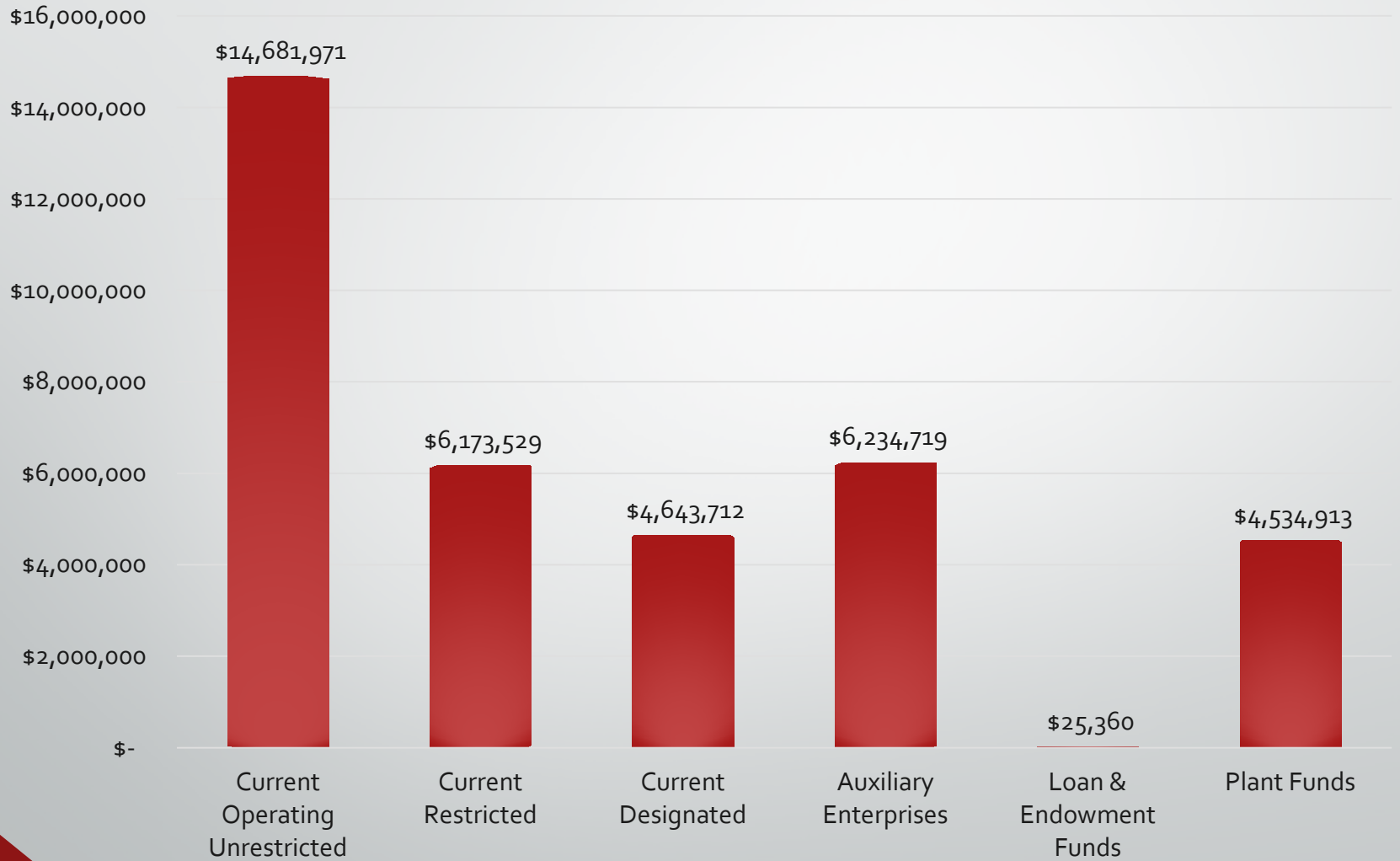
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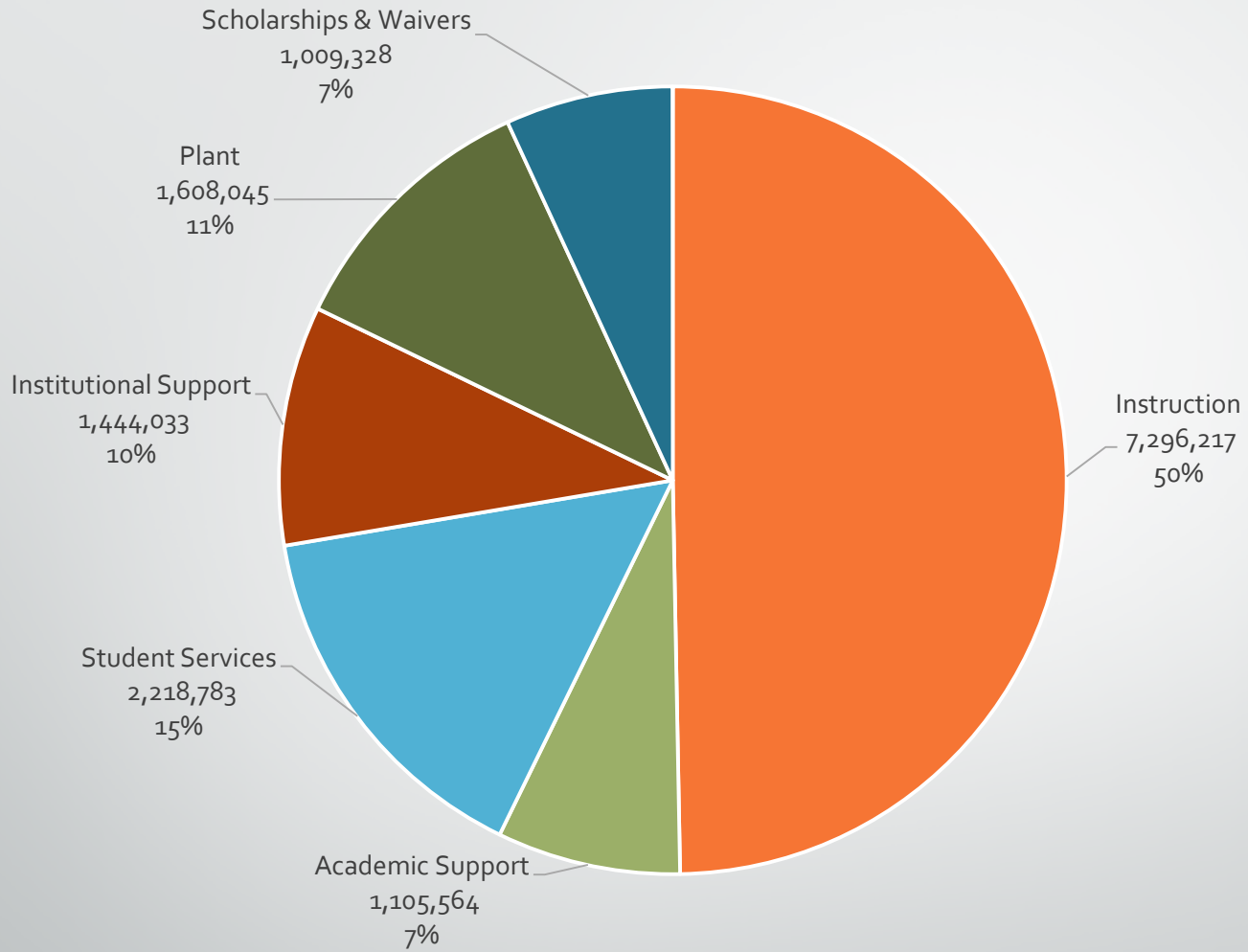
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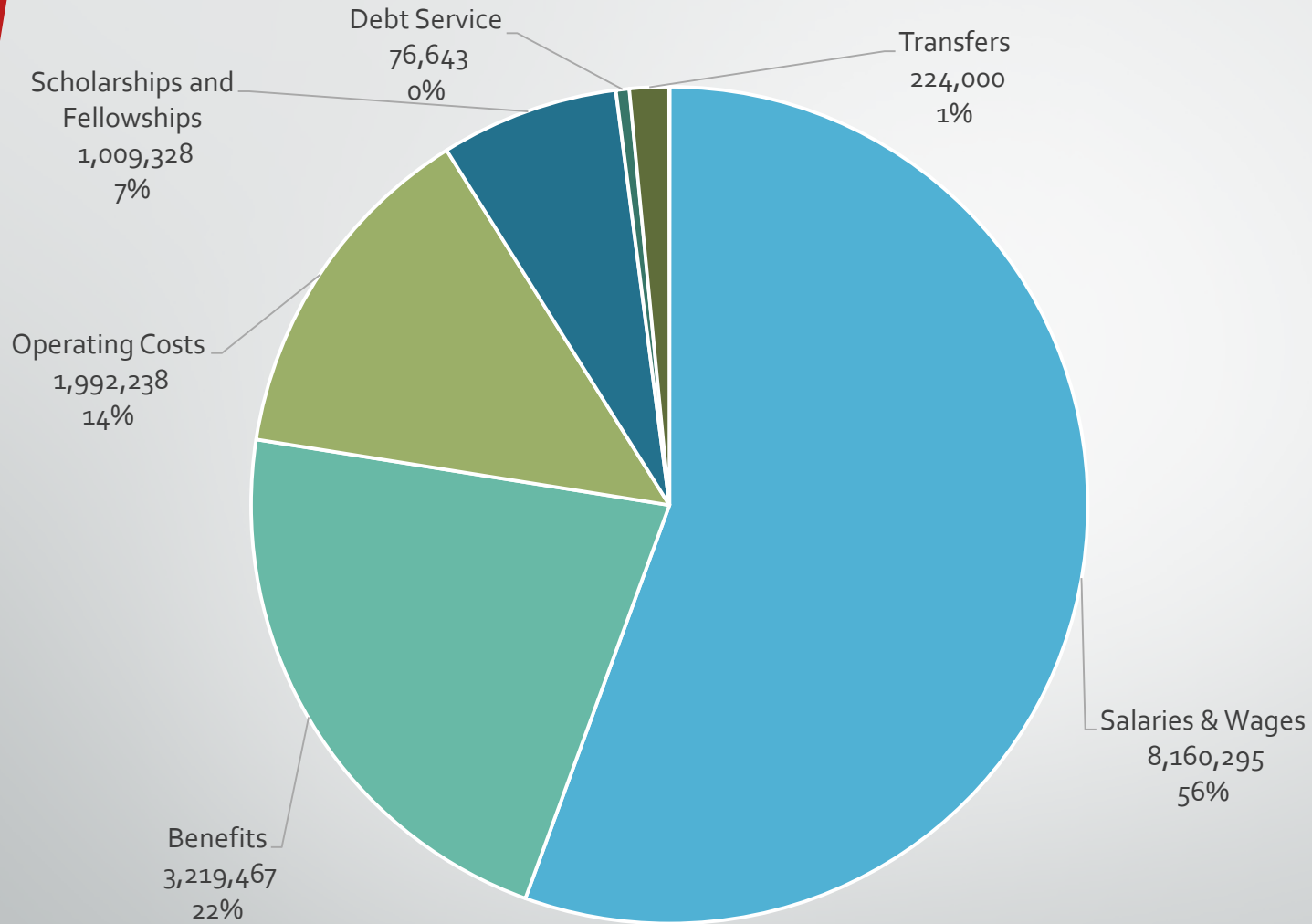
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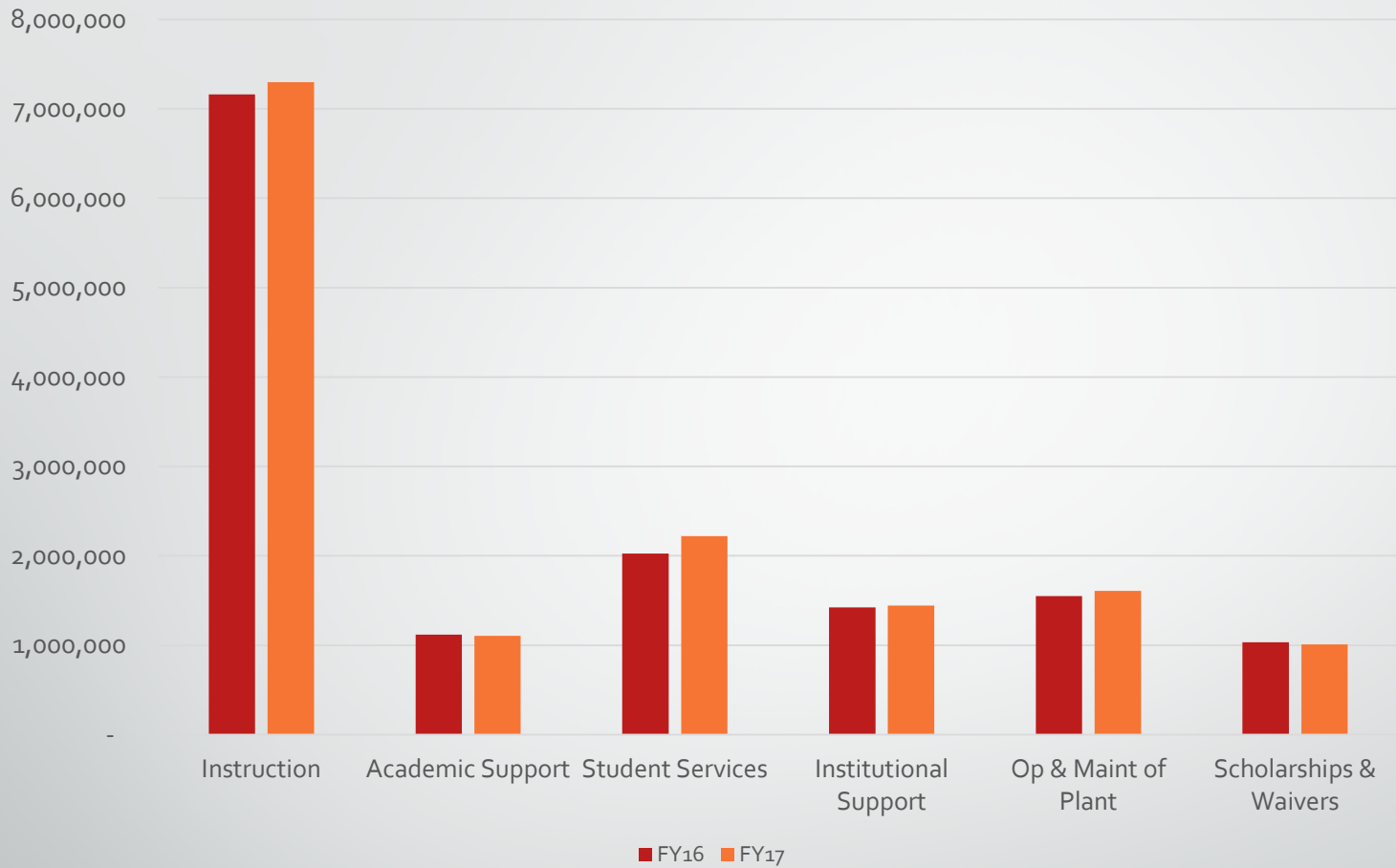
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